

CALL TO ORDER: President Eric Richardson called the meeting to order at 4:00pm at Main on February 19, 2018

PRESENT: Eric Richardson, President; Barbara Bardes, Vice-President; Chris Lange, Treasurer; Barbara Hill, Secretary; Debra Pleatman, Attorney Ziegler & Schneider; Carrie Herrmann, Director, Stephanie Huhn; CPA Bramel & Ackley; Shawn Fry, Assistant Director; Amanda Hopper, Assistant Director

PUBLIC COMMENT: No Public Comment

APPROVAL OF AGENDA: The agenda was emailed to Board members.

- ✓ **MOTION TO APPROVE THE AGENDA AS RECEIVED, BARBARA BARDES. SECOND, BARBARA HILL. APPROVED UNANIMOUSLY**

MINUTES: Minutes of the **January** meeting, were emailed to Board members.

- ✓ **MOTION TO APPROVE THE MINUTES AS AMENDED, BARBARA HILL. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.**

TREASURER'S REPORT: The November and December Treasurer's Reports were emailed to Board members.

- ✓ **MOTION TO APPROVE NOVEMBER AND DECEMBER TREASURER'S REPORT, BARBARA BARDES. SECOND, BARBARA HILL. APPROVED UNANIMOUSLY.**

ACCOUNTANT'S REPORT: December financial report was presented by Stephanie Huhn.

BUSINESS:

Branch Update: Carrie Herrmann presented a memorandum of understanding between Boone County, Petersburg Fire District and BCPL for the operation of the Chapin Memorial Library. She updated the Board on the Hebron Construction Project, including a presentation of the color boards and the furniture meeting.

- ✓ **MOTION TO ACCEPT MEMORANDUM OF UNDERSTAND FOR CHAPIN MEMORIAL, WITH CARRIE'S SIGNATURE, BARBARA BARDES. SECOND, CHRIS LANGE.**
- ✓ **MOTION THAT THE BRANCH IN HEBRON, FORMERLY CALLED THE RV LENTS BRANCH AND LOCATED AT 3215 COUGAR PATH/HEBRON/KY, WILL MOVE TO 1869 NORTH BEND ROAD/HEBRON/KY AND BE RENAMED THE HEBRON BRANCH, CHRIS LANGE, SECOND, BARBARA BARDES.**

Mid-Year Budget: Carrie Herrmann presented a proposed mid-year capital budget adjustment. After discussion, Carrie will bring an updated budget to the Board in February.

Trustee Recruitment: Trustees reviewed application received for two open positions on the Board. One to begin upon appointment and one to begin July 1, 2018.

- ✓ **MOTION TO SUBMIT CANDIDATES E AND G TO REPLACE BARBARA BARDES POSITION TO BEGIN ON JULY 1, 2018; AND CANDIDATES F AND D TO REPLACE ERIC WOLFF TO BEGIN UPON APPOINTMENT, WITH CANDIDATE C AS AN ALTERNATE, CHRIS LANGE. SECOND, BARBARA HILL.**

Foundation: Carrie Herrmann presented an update on the work towards creating a Boone County Public Library Foundation.

ATTORNEY'S REPORT: An update on work towards the purchase offer for the Lents Branch.

LIBRARIAN'S REPORT: The Librarian's report was received as emailed to Board members. Carrie Herrmann highlighted:

On February 15th, Barbara Hill and I attended Library Legislative Day in Frankfort. We had scheduled appointments with Representatives Koenig, Wuchner, Santoro, and St. Onge; and Senator Schickel. Unfortunately, due to committee meeting rescheduling we were only able to meet with Representative Santoro and Senator Schickel. Representative St. Onge has rescheduled to meet with me at the Library. We dropped off informational packets for Representatives Wuchner and Koenig.

IT, PR, and Local History are working on a project to film the Underground Railroad Tour. Once the test video is complete, it will be turned into a VR app. The plan is to eventually video the whole UGRR tour, as well as the cemetery tours to make them available via VR programming. This will help BCPL make the tours accessible for customers who may not be able to walk the uneven ground.

IT and Youth Services worked together to submit a Summer of STEAM grant to create Mini Tech Camps at three of our locations. One of the components is teaching the attendees how to create video games for VR.

I am working with Dow Corning to set a time to receive the \$5,000 sponsorship check to create Maker Kits.

We continue to add tax savings to the project as we identify items we can direct order. Our current tax savings is estimated at \$83,494.32

IT is working to upgrade our Wi-Fi Network at all locations. They should complete adding access points by the end of February.


REGIONAL LIBRARIAN'S REPORT: Report was circulated.

NEXT MEETING: Monday, MARCH 19 at 4pm, at Main.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:45 pm, BARBARA HILL. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.

Minutes taken by Shawn Fry


Secretary


President