

CALL TO ORDER: President Eric Richardson called the meeting to order at 4:00pm at the Main on June 20, 2016

PRESENT: Eric Richardson, President; Barbara Bardes, Vice-President; Pam Goetting, Treasurer; Sheree Breitholle, Secretary; Jim Henning; Debra Pleatman, Attorney Ziegler & Schneider; Stephanie Huhn, CPA Bramel & Ackley; Carlyle Ackley, CPA Bramel & Ackley; Carrie Herrmann, Director; Lucinda Chandler, KDLA Amanda Hopper, Assistant Director; Shawn Fry, Assistant Director.

PUBLIC COMMENT: *No public comment.*

APPROVAL OF AGENDA:

**MOTION TO APPROVE THE AGENDA AS RECEIVED, BARBARA BARDES
SECOND, PAM GOETTING. APPROVED UNANIMOUSLY**

MINUTES: Minutes of the **MAY** meeting, were emailed to Board members.

**MOTION TO APPROVE THE MINUTES AS RECEIVED, BARBARA BARDES.
SECOND, SHEREE BREITHOLLE. APPROVED UNANIMOUSLY.**

TREASURER'S REPORT: The Treasurer's Report will be received at the next board meeting.

BUSINESS:

Lents/Hebron Branch: Carrie Herrmann provided an update on the property. Two offers received for the Lents Branch were discussed. Debra Pleatman and Carrie Herrmann provided an update on contract negotiations with the architect for the site in Hebron.

Auditor Engagement: A letter incorporating the changes discussed at the May meeting was received from Van Gorder & Walker. The letter needed the Board President's signature.

Accountant Engagement: Discussed the letter of engagement from Bramel & Ackley for FY2017.

**MOTION TO SIGN ACCOUNTANT ENGAGEMENT LETTER, SHEREE BREITHOLLE.
SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.**

FY2017 Meeting Dates: A calendar showing meeting dates for FY2017 was distributed. The calendar scheduled the monthly meetings on the third Monday of each month at 4:00 p.m.

**MOTION TO ACCEPT THE CALENDAR OF DATES FOR THE BOARD MEETING, SHEREE
BREITHOLLE. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY**

FY2016 Budget Update on expenditures: Carrie Herrmann requested a final FY2016 Budget update. After discussion it was decided that the movement of funds was minor and to not change the budget.

ACCOUNTANT'S REPORT: April's financial report was shared

ATTORNEY'S REPORT: Attorney's report was covered under New Business. Debra Pleatman shared information regarding contract negotiations with the Hebron location architect.

LIBRARIAN'S REPORT: The Librarian's report was received as emailed to Board members. Carrie Herrmann highlighted:

Thanks to a conference call with KDLA regarding e-rate, she has discovered that the two Wi-Fi hot spots we designated for outreach use are eligible for e-rate reimbursements. The 8 we check out to customers are not eligible.

She attended a webinar on "What's new in the Annual Report" this month. She was happy to see that some of the information we moved to collecting on July 1, 2015, are now included in the Annual report. This puts us ahead of the curve in the state.

Curt Bessette has been nominated and approved by the Fiscal Court to fill Jim Henning's expiring term on the BCPL Board of Trustees. Pam Goetting's position should be filled at the June 21st Fiscal Court Meeting.

She received an Open Records Request from SmartProcure, Inc. This company requested all purchasing records from January 1, 2010 to current. After working with Martha Regenbogen to estimate the time needed to pull this information together and the number of copies we would need to make, she sent SmartProcure a letter giving them two options and a charge for each option, ranging from \$635 to \$1,214. They have withdrawn their request.

An Eagle Scout has built two "Little Free Libraries" as part of his project. One will be installed on our Hebron property near the sidewalk. It is all part of getting people used to that location for library services.

The Executive Summer Reading Planning Committee met on May 26th to begin talking about the 2017 Summer Reading Program. They have already identified some changes we want to make:

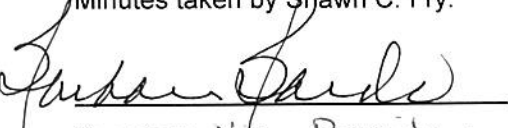
1. We will no longer have a different theme each year. Moving forward the theme will be Boone County Summer Reading. This will allow us to create banners and graphics that can be used multiple years. It also means that programming can be anything that we believe will interest Boone County. BCPL is no longer tied to programs on a theme. This move also makes it easier to incorporate One Book One Summer into the program.
2. We will no longer give cheap, little prizes at the 5 and 10 hour reading achievements. If the intention of our summer reading program is to combat the summer slide and to get books in the hands of children to continue reading then our prize will be a free book at registration. This puts one book in the child's home for summer. The schools give students the One Book One Summer title, putting two books in the home.
3. We will continue some of the weekly prize drawing incentives, but this will be based on registration rather than reading time.
4. Grand prizes will now be experiences. For example, a ride in a Fire Truck, a ride in a Police Car, Judge for a Day...
5. We plan to make it more interesting by creating Branch and County goals. If a Branch reaches its goal, there will be a celebration. Each location gets to pick its celebration. If we reach our county goal, everyone who participated in Summer Reading will have fines (not replacement costs) forgiven.
6. We will be working with the schools to adopt a formula created by Nashville Public Library to show the value of summer reading programs.


REGIONAL LIBRARIAN'S REPORT: The Regional Librarian's report was received as emailed to Board members. Lucinda Chandler highlighted the importance of Summer Reading Programs.

NEXT MEETING: Monday, 18 July at 4pm, at Main Library.

ADJOURNMENT: There being no further business, the meeting was adjourned at 4:50 pm. JIM HENNING. SECOND, PAM GOETTING. APPROVED UNANIMOUSLY.

Minutes taken by Shawn C. Fry.


Secretary Vice-President


President