

BOONE COUNTY PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES MEETING  
MINUTES DECEMBER 18, 2012

**CALL TO ORDER:** Pam Goetting called the meeting to order at 4:05 p.m

**PRESENT:** Pam Goetting, President; Barbara Bardes, Vice-President; Jim Henning, Treasurer; Chris Grubbs, Secretary; Charles Seal; David Schneider, Attorney Ziegler & Schneider; Jim Thelen, CPA Bramel & Ackley; Greta Southard, Director; Carrie Herrmann, Public Service Coordinator

**PUBLIC COMMENT:** No public comment.

**AGENDA:** The December agenda was previously emailed to Board members.

- ✓ **MOTION** TO APPROVE THE AGENDA AS RECEIVED, JIM HENNING. SECOND, CHARLES SEAL. APPROVED UNANIMOUSLY.

**MINUTES:** Minutes of the November meeting were emailed to Board members.

- ✓ **MOTION** TO APPROVE THE MINUTES AS RECEIVED, JIM HENNING. SECOND, CHARLES SEAL. APPROVED UNANIMOUSLY.

**TREASURER'S REPORT:** The Treasurer's Report for November was previously mailed to Board Members.

- ✓ **MOTION** TO APPROVE THE TREASURER'S REPORT AS RECEIVED, BARBARA BARDES. SECOND, CHARLES SEAL. APPROVED UNANIMOUSLY.

**BUSINESS:**

**Lents:** Megan DeSola and team, Viox & Viox, and Ehmet Hayes, Architect, spoke to the Library Board regarding the Hebron land purchased to replace the current Lents Branch. They reviewed the public input, current zoning for land, and presented several options for size and placement of the library facility. They recommended the following steps be taken: identify the size and location of parcel needed for the library, create building program defining the zone and use needs within the library, engineering study of the site, and zoning update from the county planning commission.

**Air Craft Tax Abatement Request:** The Board tabled this discussion at the November meeting with the intention of revisiting at the December meeting. In November the Board President and the Director met with Jeff Earlywine, County Administrator, regarding the prospect of repealing or phasing out the tangible personal property tax on non-commercial aircraft as a means of increasing the airport's competitive position. Discussions were held with all taxing districts in Boone County.

- ✓ **MOTION** TO APPROVE THE AIR CRAFT TAX ABATEMENT REQUEST FOR 2013, JIM HENNING. SECOND, CHARLES SEAL. APPROVED UNANIMOUSLY.

**Trustee Recruitment:** Two positions on the Library Board will expire on June 30, 2013 currently held by Charles Seal and Chris Grubbs. Two names must be submitted to the Kentucky Department for Libraries and Archives for each open position 90 days prior to the expiration of the incumbents' terms of service. A banner on the website and a press release will be sent out announcing application opportunity. Applications will be accepted January 2 - 31, 2013. An information meeting convened by the regional librarian will take place on January 29<sup>th</sup>. The Library Board will review application and select names to forward to KDLA in February. The names will be submitted after the February Board Meeting. In March, KDLA will send the names to the County Judge Executive. The Fiscal Court will make the appointment in June 2013.

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**ACCOUNTANT'S REPORT:** Accountant reported on the November 2012 financial statements.

**ATTORNEY'S REPORT:** Senator Schickel has prefiled BR373, giving the Fiscal County the ability to appoint who they want to the Library Board.

State Auditor is pushing to have special taxing district reform as House Bill 1.

**LIBRARIAN'S REPORT:** The Librarian's report was received as emailed to Board members. Greta Southard handed out a copy of the insert that will appear in January's "What's Happening." This is a report to the community on library's services, funds and use. She highlighted the blog that will begin in January called "BCPL: Undiscovered: Things you never knew about your library." Staff will post to the blog twice a month on the 1<sup>st</sup> and the 15<sup>th</sup>. Greta highlighted the Local History Location Based Digital Collection Project. QR tags now link historic roadside markers and various Burlington historic buildings to the Chronicles of Boone County. The Local History Department is also working on "What Was There." This is a new site that allows individuals to overlay historic photographs onto the Google Map street view of the current location. LH has been adding images from the Digital Collection and linking back to the Chronicles of Boone County. Greta highlighted a children's program at the Florence Branch that used and LCD projector to show the story they were reading so all the children could easily see and follow along. To do this, staff scanned the pages and put them into a PowerPoint presentation and controlled them using software call Unified Remote which was downloaded to a personal laptop/person phones and allowed the phone to control what happens on the computer screen. The Library has decided to pull out of Northern Kentucky One Book One Community. Staff looked at a ROI for the last several years of the program and determined that the cost per person was too expensive. We will replace this annual event with other reading programs. Café work at the Main Library is progressing.

**REGIONAL LIBRARIAN'S REPORT:** No Regional Librarian's report

**NEXT MEETING:** Tuesday, January 15, 2012, 4:00 p.m. at the Florence branch.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 5:52 p.m. JIM HENNING. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.

Minutes taken by Carrie Herrmann.

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Chris Grubbs, Secretary

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Pam Goetting, President