

Sensory Room Policy

PURPOSE

Our purpose is to improve and support accessibility and inclusivity within the library. Boone County Public Library's Sensory Room provides a safe environment to calm or stimulate individuals with sensory needs.

POLICY STATEMENT

The Boone County Public Library Sensory Room is made available to the public on an equal first come basis, regardless of the beliefs or affiliations of individuals or groups requesting its use. Library sponsored activities take precedence over public uses of the Sensory Room. Permission to use the Library facilities does not, in any way, constitute an endorsement by the Library.

TERMS AND CONDITIONS

1. Up to five people total can be in the Sensory Room at one time, or one family.
2. The Sensory Room remains locked unless in use. The Sensory Room may be monitored from time-to-time, but it is not under continuous monitoring by Library staff while in use.
3. Room requests are made on a first come, first serve basis and can only be requested in-person on the day of.
4. Time slots are in 30-minute increments, with an additional 15-minute cleaning time automatically added to the end of each slot.
5. The Sensory Room is only available during the Library's normal hours of operation. Usage of the room must conclude one hour prior to the Library's posted closing time.
6. The Sensory Room may not be used for professional therapy without the approval of the Library.
7. Guests of any age with mental, physical or emotional disabilities which affect decision making skills or render supervision necessary must be accompanied by a parent or caregiver at all times. Children under the age of 12 years require supervision by a parent or guardian.
8. No food or drinks in the Sensory Room, except for dietary or medical needs.
9. Library staff should be informed if any of the Sensory Room's contents are broken or missing.
10. When finished, the Sensory Room should return to its original arrangement, and Library staff informed of departure.
11. The Boone County Public Library District, the Board of Trustees, and staff, collectively and individually, are hereby released and discharged from any and all

liability for any loss, injury, or damage to persons or property which may be sustained during Sensory Room use.

12. The Library may deny access to individuals that have failed to follow the rules of the Sensory Room. This decision shall be left to a determination by the Executive Director of Boone County Public Library.
13. Boone County Public Library reserves the right to amend the Sensory Room Policy at any time.