

**BOONE COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
MINUTES July 22, 2010**

CALL TO ORDER: Pam Goetting called the meeting to order at 4:12 p.m.

PRESENT: Pam Goetting, Vice-President; Jim Henning, Treasurer; Chris Grubbs; Barbara Bardes; Carlyle Ackley, CPA; Greta Southard, Director; Carrie Herrmann, Public Service Coordinator; Sharon Elliston, Attorney; Charlotte McIntosh, Regional Librarian. Nancy Grayson, Secretary joined the meeting at 4:16.

AGENDA: The July agenda was previously emailed to Board members.

- ☒ **MOTION TO APPROVE THE AGENDA, CHRIS GRUBBS. SECOND, JIM HENNING.**
APPROVED UNANIMOUSLY.

MINUTES: Minutes of the June meeting were emailed to Board members.

- ☒ **MOTION TO APPROVE THE MINUTES OF THE JUNE MEETING. JIM HENNING. CHRIS GRUBBS, SECOND. APPROVED UNANIMOUSLY.**

TREASURER'S REPORT: The Treasurer's Report for June was previously emailed to Board members.

- ☒ **MOTION TO APPROVE THE MAY TREASURER'S REPORT AS RECEIVED, CHRIS GRUBBS. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.**

BUSINESS:

Review of the FY2011 Board Meeting Calendar. Confirmed dates and 4:00 p.m. meeting time.

- ☒ **MOTION TO APPROVE THE FY2011 BOARD MEETING CALENDAR. BARBARA BARDES. SECOND, CHRIS GRUBBS. APPROVED UNANIMOUSLY.**

Director Goals. Reviewed the Director's FY2011 Goals.

- ☒ **MOTION TO APPROVE THE FY2011 DIRECTOR'S GOALS AS SUBMITTED. JIM HENNING. SECOND, CHRIS GRUBBS. APPROVED UNANIMOUSLY.**

Final Review of Director Evaluation Tool. Reviewed evaluation tool selected at the June meeting.

- ☒ **MOTION TO APPROVE THE DIRECTOR EVALUTION TOOL AS RECEIVED. BARBARA BARDES. SECOND, NANCY GRAYSON. APPROVED UNANIMOUSLY.**

Election of Officers. The following slate of officers for FY2011 and FY2012 was nominated from the floor and election by acclamation.

President – Pam Goetting
Vice President -- Nancy Grayson
Secretary – Chris Grubbs
Treasurer – Jim Henning

Auditor Engagement. Carlyle Ackley informed the board that we received seven proposals in response to the Auditor RFP. The Board reviewed the analysis of the proposals paying particular attention to staffing, qualifications, experience in auditing taxing districts and price as key criteria in decision making. Multi-year pricing is offered, engagement of the auditor should indicate that client satisfaction

will determine whether multi-year options are exercised.

- ☑ **MOTION TO ENGAGE BERTKE & SPARKS, INC. FOR AUDIT SERVICES.** JIM HENNING.
SECOND, CHRIS GRUBBS. APPROVED UNANIMOUSLY.

ACCOUNTANT'S REPORT: No report due to year end close preparation.

ATTORNEY'S REPORT: Sharon Elliston had three items to report. 1) A former employee has filed suit to appeal his unemployment insurance claim; however, the plaintiff has the burden of moving the case forward.

2) At the Director's request, the firm's employment attorneys are reviewing the process employers should follow when developing and instituting a policy of employee background checks on existing staff, and guidelines employers should follow in determining sanctions based on the background checks.

3) Received a counter offer from the Walton property owners. The Board discussed further negotiating strategy and asked Sharon to submit a counter offer to the sellers splitting the difference of the offers.

LIBRARIAN'S REPORT: The Director's report was previously emailed. No questions on the report.

REGIONAL LIBRARIAN'S REPORT: The Regional Librarian's report was received as emailed to Board members.

NEXT MEETING: Thursday, **August 19, 4:00pm at the Main Library.**

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:27 p.m. JIM HENNING. SECOND, NANCY GRAYSON.

Minutes taken by Greta Southard.

Chris Grubbs, Secretary

Pam Goetting, President