

CALL TO ORDER: President Richardson called the meeting to order at 4:00pm at Main on June 18, 2018

PRESENT: Eric Richardson, President; Barbara Bardes, Vice-President; Barbara Hill, Secretary; Doug Hodnett; Chris Lange, Treasurer; Debra Pleatman, Attorney Ziegler & Schneider; Carrie Herrmann, Director, Shawn Fry, Assistant Director; Amanda Hopper, Assistant Director

PUBLIC COMMENT: No public comments

APPROVAL OF AGENDA: The agenda was emailed to Board members.

- ✓ **MOTION TO APPROVE THE AGENDA AS AMENDED, BARBARA BARDES. SECOND, BARBARA HILL. APPROVED UNANIMOUSLY**

MINUTES: Minutes of the MAY meeting, were emailed to Board members.

- ✓ **MOTION TO APPROVE THE MINUTES AS AMENDED, BARBARA BARDES. SECOND, BARBARA HILL. APPROVED UNANIMOUSLY.**

TREASURER'S REPORT: The Treasurer's Report will be distributed in next month's board packet.

ACCOUNTANT'S REPORT: No accountants report.

BUSINESS:

Email: The State Library recommends that Library Board members be given a Library email account to separate Library Business from personal business. Carrie Herrmann, provided log in information to each Board Member.

Branch Update: The offer on the Lents Branch has requested an amendment to add time to close on the property.

- ✓ **MOTION TO APPROVE AMENDMENT ON SALE OF LENTS PROPERTY CONTRACT, DOUG HODNETT. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.**

Hebron steel signing is Monday, June 25th at 3:00 p.m. Steel erection has begun. Footers are completed. Wall around the pad is completed. Plumbing and electrical have completed the underslab rough in. Site storm installation has been completed. They have encountered a large amount of rock they have to jackhammer. The contractor has asked SD1 to consider an alternate routing for the site sanitary to minimize the amount of rock encountered. The slab has been poured

FY19 Library Board Meeting Dates: Carrie Herrmann presented a meeting schedule that continued the current meeting dates. After discussion the Board chose to continue to meet the third Monday of every month at 4 pm.

- ✓ **MOTION TO ADOPT BOARD MEETING CALENDAR FOR 2018-2019, BARBARA HILL. SECOND, DOUG HODNETT. APPROVED UNANIMOUSLY.**

Autorenewal: A feature offered in our ILS (Integrated Library System) is the ability to automatically renew items, within certain parameters, for customers. Carrie Herrmann led a discussion about the Board's feelings on this subject as it has implications on revenue. This discussion also touched briefly on the fines free movement currently being implemented at larger library systems. The Board decided to maintain our practice of assessing fines for overdue items and to not implement automatic renewal.

Salary Schedule Update: Periodically, BCPL reviews the salary schedule to ensure that we are keeping up with market compensation. Previous, updates took place in 2007 and 2015. A presentation of the current salary schedule and the proposed update. After discussion, regarding unknowns created by the Pension Reform Lawsuit decided to table this until a later date.

FY19 Operating Budget: Carrie Herrmann presented three versions of the operating budget based on recommendations from the May meeting. Draft 1 included 1 quarter of operating the Hebron Branch,

CERS contribution of 21.48%, a 3% raise for staff, and a 11.5% increase for collection. Draft 2 included 1 quarter of operating the Hebron Branch, CERS contribution of 21.48%, a salary schedule update, and a 8% increase for collection. Draft 3 included 1 quarter of operating the Hebron Branch, CERS contribution of 28.05%, a 3% raise for staff, and 5% increase for collection.

- ✓ **MOTION TO APPROVE DRAFT 1 BUDGET, DOUG HODNETT. SECOND, CHRIS LANGE. APPROVED UNANIMOUSLY.**

ATTORNEY'S REPORT: Negotiations regarding the sale of the Lents Branch is ongoing.

LIBRARIAN'S REPORT: The Librarian's report was received as emailed to Board members. Carrie Herrmann highlighted:

She spent a large amount of time this last month working on the FY2019 Operating Budget

She worked with the new Facilities Coordinator, Jeff West, to introduce him to BCPL staff, buildings and vendors this last month.

The ILS, SirsiDynix, was purchased with the intent to create a consortium. The first two libraries have joined the consortium. Bullitt County Public Library will go live in August. Henry County Public Library will go live in November.

Our Summer Reading Program began on June 1. The Kickoff event has lower than anticipated attendance due to weather. Attendance at the Kickoff Event was 1,941 (Main: 1150; Scheben: 520; Florence: 115; Walton: 125; Chapin: 31). As of 06/14 14,563 people had registered for the Reading Program. Summer Reading 2017 ended with a total registration of 12,485. We have already surpassed that number. The program ends July 31.

The Maker Kits purchased with the gift from Dow Corning have been completed. They are now available for programming.


PR put together little "elevator speeches" that can be used when talking to the public about BCPL. The piece was modeled after ALA's Quotable Facts about Libraries but makes use of "What if..." statements as suggested by our last Staff Development Day speaker, Shane Meeker. The piece, when folded, is the size of a business card. All Board members and BCPL staff will each receive a copy to refer to when having conversations about the library. The piece can also be given to customers, taxpayers, and community stakeholders who want more information about the Library. Here's ALA's piece: <http://www.ala.org/aboutala/sites/ala.org.aboutala/files/content/quotable%20facts.2017.downloadable.pdf>

REGIONAL LIBRARIAN'S REPORT: The Regional Librarian's report was emailed to Board Members

NEXT MEETING: Monday, July 16 at 4pm, at Main.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:00pm, motion CHRIS LANGE. SECOND, DOUG HODNETT. APPROVED UNANIMOUSLY.

Minutes taken by Shawn Fry


Secretary Treasurer


President