

CALL TO ORDER: Barbara Bardes called the meeting to order at 4:07 pm at Main on December 21, 2015

PRESENT: Barbara Bardes, Vice-President; Pam Goetting, Treasurer; Sheree Breitholle, Secretary; Jim Henning; Debra Pleatman, Attorney Ziegler & Schneider; Carlyle Ackley, CPA Bramel & Ackley; Carrie Herrmann, Director; Amanda Hopper, Assistant Director; Shawn Fry, Assistant Director.

PUBLIC COMMENT: No public comment.

APPROVAL OF AGENDA: The agenda was previously emailed to Board Members

- ✓ **MOTION TO APPROVE THE AGENDA AS RECEIVED PAM GOETTING**
SECOND JIM HENNING. APPROVED UNANIMOUSLY

MINUTES: Minutes of the December meeting were emailed to Board members.

- ✓ **MOTION TO APPROVE THE TREASURER'S REPORT AS RECEIVED JIM HENNING.**
SECOND SHEREE BREITHOLLE. APPROVED UNANIMOUSLY.

TREASURER'S REPORT: The Treasurer's Reports for October and November were emailed to Board Members

- ✓ **MOTION TO APPROVE THE OCTOBER TREASURER'S REPORT AS RECEIVED, PAM GOETTING. SECOND, JIM HENNING. APPROVED UNANIMOUSLY.**
- ✓ **MOTION TO APPROVE THE NOVEMBER TREASURER'S REPORT AS RECEIVED, PAM GOETTING. SECOND, SHEREE BREITHOLLE. APPROVED UNANIMOUSLY.**

BUSINESS:

BOARD RECRUITMENT

Will post application online, follow amended timeline for process of selecting two new board members in 2016.

INTEGRATED LIBRARY SYSTEM

Carrie will create a list of ILS vendor pros and cons to present to the board at the January meeting

LENTS BRANCH

The Board discussed real estate agents and possible architects for new Hebron location.

ACCOUNTANT'S REPORT: Carlyle Ackley distributed and reviewed financial statements for October and November.

ATTORNEY REPORT: Filed motion to dismiss stayed lawsuit.

LIBRARIAN'S REPORT: The Librarian's report was received as emailed to Board members. Carrie Herrmann highlighted:

Administration

There is a new provision under the Affordable Care Act called the Stability Period. BCPL's Stability Period is January 1 to December 31. ACA now requires the Library to pay for all benefits until the end of this period for any employee that goes from full time to part time.

In early December, senior Library staff, senior administration staff from Boone County Schools and two professors from the University of Kentucky met to discuss our Summer Reading Program. What started as a simple partnership has become a rather large endeavor. BCPL started the partnership with a simple question: Does our summer reading program help to combat summer slide? It has grown into a 3 to 5 year study that will help the Library and the Schools know if there is a cumulative effect of summer reading on students in the gap group. UK will be analyzing the data. This year will give us baseline data. We are working on an IMLS three year research grant. KDLA is very interested in what this study finds.

In October, BCPL signed a MOU to join a new state-wide e-rate consortium. The KDLA Public Library Consortium was formed in order to seek bids on the cost of adding libraries to a new statewide fiber optic network and to ensure that Internet service through the network would be eligible for E-rate discounts. In October, the Finance and Administration Cabinet released a request for proposal to select a vendor for the statewide network, and the library consortium used the RFP as part of the E-rate competitive bidding process. Unfortunately, the Finance Cabinet canceled the RFP on 30 November 2015. There has not been an official statement explaining why the RFP was canceled.

On January 13, 2016, BCPL will be highlighted as the Member of the Day by the Northern Kentucky Chamber of Commerce. We will be featured on the Chamber's EFlash newsletter and on their Facebook, Twitter and LinkedIn pages.

Boone County Planning and Zoning sent me notification of a public meeting to take comment on a request to adjust the zoning of property next to the land we purchased in Walton. A developer has asked for a Conditional Use Permit for a three-story, forty-five unit apartment building with accessory parking.

After some evaluation, we have decided to change the hours of operation at Chapin Memorial. Chapin is currently open Tuesday through Saturday. Statistics showed, and staff verified, that Saturday is the slowest day of the week. Current staff seem to think the majority of the Petersburg residents leave the city to do their weekly errands on Saturdays. Opening Chapin on Mondays and staying open until 8 pm will benefit students who can start their weekly school projects immediately instead of waiting until Tuesday to use the library resources. Chapin would open on Saturdays when a community event is planned at the Community Center, such as Breakfast with Santa, Breakfast with the Easter Bunny, and the Petersburg Community Yard Sale. The new hours will be: Monday 12pm – 8pm, Tuesday 12pm – 6pm, Wednesday 10am – 6pm, Thursday 12pm – 8pm, and Friday 12pm – 6pm.

Our first ever Native American Day, where Local History partnered with Adult Programming and Youth Services, brought in over 400 people to experience Native American culture. We had storytelling in an authentic teepee, regional Native dancers and drumming, and kids were able to try their hand at creating pinch pots.

The Christmas on Main celebration held in conjunction with the city of Walton had a great turnout with 600+ in attendance. The Walton Branch offered children's stories, crafts and a musical program. This year Tales and the CCOW were part of the Walton Branch festivities. They were very popular.

Strategic Plan Staff are actively working on the new plan. This plan will be presented to the Board for approval before March. I want the new plan to take effect July 1, 2015. Having the plan approved no later than the March meeting will allow Department Heads to create activities and budgets based on the new Strategic Plan. Based on information gathered through the surveys, Coffee with the Director and County Wide Conversation programs, the stakeholder meeting and staff brainstorming sessions, we are in the process of developing three areas of emphasis for our strategic plan: 1. Customer Experience 2. Lifelong

Learning 3. Community Center Our current work is creating definitions, goals and objectives for each area of emphasis.

On December 14th a gun was lost in the library. After an exhaustive search by a Boone County Deputy the gun was found.

REGIONAL LIBRARIAN'S REPORT: No report for December.

NEXT MEETING: Monday, JANUARY 18, at Florence Library.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:51 pm. JIM HENNING, SECOND, PAM GOETTIG, APPROVED UNANIMOUSLY.

Minutes taken by Shawn C. Fry.



Sherree Breitholle, Secretary



Eric Richardson, President

