

**BOONE COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
MINUTES November 18, 2010**

CALL TO ORDER: Pam Goetting called the meeting to order at 4:07 p.m.

PRESENT: Pam Goetting, President; Nancy Grayson, Vice-President; Jim Henning, Treasurer; Barbara Bardes; Carlyle Ackley, CPA; Vickie Cox, CPA Bertke & Sparks, Inc.; Greta Southard, Director; Carrie Herrmann, Public Service Coordinator; Sharon Elliston, Attorney.

Absent: Chris Grubbs, Secretary

AGENDA: The November agenda was previously emailed to Board members.

- ✓ **MOTION** TO APPROVE THE AGENDA AS RECEIVED, JIM HENNING. SECOND, NANCY GRAYSON. APPROVED UNANIMOUSLY.

MINUTES: Minutes of the October meeting were emailed to Board members.

- ✓ **MOTION** TO APPROVE THE MINUTES OF THE OCTOBER MEETING WITH CORRECTION OF DAVE ELLISTON'S NAME TO DAVE SCHNEIDER, BARBARA BARDES. SECOND, NANCY GRAYSON. APPROVED UNANIMOUSLY.

TREASURER'S REPORT: The Treasurer's Report for October was previously mailed to Board Members.

- ✓ **MOTION** TO APPROVE THE OCTOBER TREASURER'S REPORT AS RECEIVED, NANCY GRAYSON. SECOND, JIM HENNING. APPROVED UNANIMOUSLY.

BUSINESS:

Audit Report Vicki Cox, CPA Bertke & Sparks, Inc. presented the FY2009-2010 Audit Report. This is an unqualified report, the highest rating. The audit added two pieces of property purchased for the Florence renovation in 2001 to the depreciation schedule. The audit acknowledges that the library complies with the GASB 54 Standards. The Audit also tested the library's internal procedures and found no issues with the accounting and money handling procedures. In reviewing the audit, the auditor's advised the Board that FY2009-2010 had 27 pay periods rather than the normal 26.

- ✓ **MOTION** TO ACCEPT THE AUDIT AS PRESENTED, BARBARA BARDES. SECOND, NANCY GRAYSON. APPROVED UNANIMOUSLY.

Hebron Land Planning The committee met with two companies, Brandstetter & Carol and Viox & Viox to entertain proposals for the Hebron land use recommendations. The committee plans to meet with one or two more firms before making a recommendation to the Board at the December meeting. Brandstetter & Carol has worked with smaller libraries. Viox & Viox has worked with schools and is a local firm. Both groups talked

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about community input and that the project would take 2-4 months to develop site use recommendations.

ACCOUNTANT'S REPORT: Carlyle Ackley distributed and reviewed financial statements for October. Received accountant's report.

ATTORNEY'S REPORT: Received attorney's report.

LIBRARIAN'S REPORT: Received the Director's report at the meeting.

REGIONAL LIBRARIAN'S REPORT: The Regional Librarian's report was received as emailed to Board members.

NEXT MEETING: Thursday, December 16, 2010, 4:00 p.m. at the Main Library 2nd floor conference room.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:10 p.m. JIM HENNING. SECOND, NANCY GRAYSON. APPROVED UNANIMOUSLY.

Minutes taken by Carrie Herrmann.

Chris Grubbs, Secretary

Pam Goetting, President