

CALL TO ORDER: President Hill called the meeting to order at 4:19 pm at Hebron on Jun 17, 2019

PRESENT: Barbara Hill, President; Doug Hodnett, Vice-President; Chris Lange, Treasurer; Kate McClain, Secretary; Eric Richardson; Debra Pleatman, Attorney Ziegler & Schneider; Carrie Herrmann, Director, Carlyle Ackley; CPA Bramel & Ackley; Shawn Fry, Assistant Director

PUBLIC COMMENT: No comment

APPROVAL OF AGENDA: The agenda was emailed to Board members.

- ✓ **MOTION TO APPROVE THE AGENDA, ERIC RICHARDSON. SECOND, DOUG HODNETT. APPROVED UNANIMOUSLY**

MINUTES: Minutes of the May meeting, were emailed to Board members.

- ✓ **MOTION TO APPROVE THE MINUTES AS AMENDED, ERIC RICHARDSON. SECOND, CHRIS LANGE. APPROVED UNANIMOUSLY.**

TREASURER'S REPORT: The treasurer's report for April 2019 was shared with the Board.

- ✓ **MOTION TO ACCEPT THE TREASURER'S REPORT, KATE MCCLAIN. SECOND, ERIC RICHARDSON. APPROVED UNANIMOUSLY.**

BUSINESS:

Auditor Engagement Letter: The auditor's letter of engagement was presented to the Board.

- ✓ **MOTION TO RETAIN VAN GORDER & WALKER FOR FISCAL YEAR 2020, DOUG HODNETT. SECOND, KATE MCCLAIN. APPROVED UNANIMOUSLY.**

Boone County Early Childhood Fund MOU: Boone County Success by 6 and United Way have dissolved their partnership. The remaining partners have formed a new organization, Boone County Early Childhood Fund. The MOU was presented to the Board for review.

- ✓ **MOTION TO APPROVE Boone County Early Childhood Fund MOU, DOUG HODNETT. SECOND, ERIC RICHARDSON. APPROVED UNANIMOUSLY.**

FY 2020 Calendar: Carrie Herrmann presented a proposed meeting calendar for FY2020.

- ✓ **MOTION TO APPROVE MEETING THE 3RD MEETING OF EVERY MONTH, EXCEPT FOR JULY, WILL MEET ON 8 JULY. KATE MCCLAIN. SECOND, DOUG HODNETT. APPROVED UNANIMOUSLY.**

Branch Update: At the Main Library the Family Activity Center floor was replaced in May. At the Florence Branch there was a leak around the boiler stack. ACE has repaired that and the stained ceiling tiles were replaced. A representative from LDV visited the Library to evaluate the CCOW on June 10th. Several issues have been addressed at their cost. We are waiting for the body manufacturer to visit and review the vehicle next. There is rust already showing in some parts. The sale of Lents property did not happen. BCPL has received the earnest money from purchaser.

At the Hebron Branch the painters union went on strike. This slowed the project down. If the walls are not painted, the shelves cannot be installed along the walls, and the books designated for these spaces cannot be shelved. While the strike is over now it has delayed the project. The furniture has begun to arrive. RCF delivered the meeting room tables with the wrong color top. It is 6 weeks to redo. This is rush. Should be ready around July 10th. The books arrived on May 29th. The Wired Network is up and working and the Wireless network is up and working. We are interested in seeing if we start getting numbers before the location opens. The phone lines are installed and working. Copiers have been delivered and are waiting for installation once the area they will be in is completed. We will be issuing an RFP for UV Window Filters

ACCOUNTANT'S REPORT: Carlyle Ackley presented the financial statements for April 2019.

ATTORNEY'S REPORT: Debra Pleatman reported on work to grant BCPL an easement from DCT.

LIBRARIAN'S REPORT: The Librarian's report was received as emailed to Board members. Carrie Herrmann highlighted:

Carrie attended a Public Hearing on May 23rd in Walton. The owner of the property next to the land we own for the new Walton Branch, has requested a zoning change. Currently the land is zoned commercial two. The owner would like to change the zoning to allow a three-story 60 unit senior apartment building. After viewing the plans for the facility Carrie believes this is a good neighbor for our new location.

BCPL received \$500 from the Sam's Club Walmart Community Grant Program to pay for adult meals at our meal sites this summer. Airport Mitigation Project: Local History has been awarded \$50,000 through the FAA and CVG to create an online, fully searchable, integrated database of all information related African American history and the Underground Railroad.

Boone County is forming a Homeless Task Force to better identify and enhance the provision of critical services to those who are homeless in Boone County. The Task Force has been charged with developing potential steps towards actionable outcomes. Carrie has been invited to participate. The kickoff is June 27th. Leading up to the kickoff I am meeting with staff at the Florence Branch and in our Outreach Department to make sure I understand all the issues the Library is seeing. The county is also partnering with Kenton and Campbell Counties to address the issue of Broadband access for all NKY citizens. Judge Moore has asked Carrie to be part of the representation for Boone County.

On June 7th there was an incident at the Main Library. An individual exposed himself to an elderly woman. 911 was called. While we did not have cameras in the area where the incident occurred, thanks to vigilant staff, they were able to tell the Officer that the individual left our Library and went to Kroger. They were able to arrest him at Kroger. His history showed an outstanding warrant from Oldham County for doing the same thing at that library. I have shared the picture with all staff so they can be on the lookout for him. He is banned from the Library for a year. On June 8th there was an incident at the Main Library. A teen in the Teen Scene tossed a chair and screamed and cursed that someone had stolen his phone. Attempts by staff to calm him down were unsuccessful. Police arrested him for public intoxication and creating a public nuisance.

Our Passport Acceptance Program continues to keep Scheben Staff busy. Staff accepted 38 passports and fielded 128 phone calls. Revenue received in the month of May from passports was \$1,675. Cindy Donaldson, Youth Services Associate, worked with a couple who brought their children to use the library. As stated by the couple, "We came to have passports done and it was our first time in the library and we had no idea all of this was here as that was our first time in the building."

Dottie Oestreich's last day was June 4th. She was the Administrative Assistant to the Director. Unfortunately, Dottie's husband was transferred to Texas. The position has been posted.


Carrie handed out a report showing how BCPL has met it Strategic Plan goals.

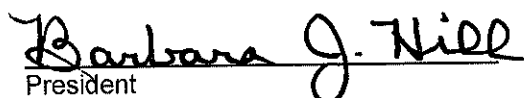
REGIONAL LIBRARIAN'S REPORT:

NEXT MEETING: Monday, July 8 at 4pm, at Main.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:00 pm, motion DOUG HODNETT. SECOND, CHRIS LANGE. APPROVED UNANIMOUSLY.

Minutes taken by Shawn Fry


Secretary


President