

CALL TO ORDER: ^{Hill} President Richardson called the meeting to order at 4:00pm at Main on October 15, 2018

PRESENT: Barbara Hill, President; Doug Hodnett, Vice-President; Kate McClain, Secretary; Eric Richardson; Debra Pleatman, Attorney Ziegler & Schneider; Stephanie Huhn, CPA Bramel & Ackley; Carrie Herrmann, Director;

PUBLIC COMMENT: Don Volland, realtor, presented an offer for the former Lents Branch.

- ✓ **MOTION FOR CLOSED SESSION UNDER THE KENTUCKY REVISED STATUTES 61.810(1)(b), TO HOLD DISCUSSIONS OF THE SALE OF THE FORMER LENTS PROPERTY, ERIC RICHARDSON. SECOND, DOUG HODNETT, APPROVED UNANIMOUSLY.**

Entered closed session at 4:08 pm

The Board reconvened the open meeting at 4:32 pm

- ✓ **MOTION TO ACCEPT OFFERED PURCHASE PRICE. PROPERTY WILL BE SOLD AS IS. EPA CLAUSE WILL BE REMOVED FROM THE CONTRACT. IF BUYER CANNOT CLOSE WITHIN 30 DAYS OF ACCEPTANCE, THE EARNEST MONEY IS TRANSFERRED TO THE SELLER. THE OFFER IS OPEN UNTIL 5:00 PM, FRIDAY, OCTOBER 19, ERIC RICHARDSON. SECOND, DOUG HODNETT, APPROVED UNANIMOUSLY.**

APPROVAL OF AGENDA: The agenda was emailed to Board members.

- ✓ **MOTION TO APPROVE THE AGENDA AS AMENDED, KATE MCCLAIN. SECOND, ERIC RICHARDSON. APPROVED UNANIMOUSLY**

MINUTES: Minutes of the September meeting, were emailed to Board members.

- ✓ **MOTION TO APPROVE THE MINUTES AS CORRECTED, ERIC RICHARDSON. SECOND, DOUG HODNETT. APPROVED UNANIMOUSLY.**

BUSINESS:

Lents Branch Update: In an effort to make the Lents Branch more appealing to buyers, we have done some cosmetic updates to the outside. The landscaping has been cleaned up and some of the exterior has received touch up painting.

Hebron Branch Update: Carrie Herrmann provided an update on the Hebron Branch Construction project. Bid packages for Shelving, Furniture, Signage, and the AV & Security System were reviewed.

- ✓ **MOTION FOR APPROVAL TO ENTER INTO CONTRACT WITH STRUCTURED CABLING FOR THE AV & SECURITY BID, DOUG HODNETT. SECOND, ERIC RICHARDSON. APPROVED UNANIMOUSLY.**
- ✓ **MOTION FOR APPROVAL TO ENTER INTO CONTRACT WITH APG AND RCF GROUP FOR THE FURNITURE BID, DOUG HODNETT. SECOND, KATE MCCLAIN. APPROVED UNANIMOUSLY.**
- ✓ **MOTION FOR APPROVAL TO ENTER INTO CONTRACT WITH KPC FOR THE SHELVING BID, DOUG HODNETT. SECOND, KATE MCCLAIN. APPROVED UNANIMOUSLY.**
- ✓ **MOTION FOR APPROVAL TO ENTER INTO CONTRACT WITH EXHIBIT THREE FABRICATIONS FOR THE SIGNAGE BID, ERIC RICHARDSON. SECOND, DOUG HODNETT. APPROVED UNANIMOUSLY.**

Carrie provided examples of suggested wall covering for the Youth Services area at the Hebron Branch. Further information will be provided at a later date.

Surplus Materials: The Community Center on Wheels (CCOW) is no longer in service. In accordance with governmental requirements, the Board must declare the vehicle surplus.

- ✓ **MOTION TO SURPLUS THE CCOW AND MAKE AVAILABLE FOR SALE ON GOVDEALS.COM, DOUG HODNETT. SECOND, KATE MCCLAIN. APPROVED UNANIMOUSLY.**

ACCOUNTANT'S REPORT: Stephanie Huhn and Carrie Herrmann met with representatives from BB&T to reinvest maturing CDs. Maturing CDARs will be rolled into the short funds account to be used for the Hebron Branch. Stephanie will assist with the audit preparation.

ATTORNEY'S REPORT: No attorney's report

LIBRARIAN'S REPORT: The Librarian's report was received as emailed to Board members. Carrie Herrmann highlighted:

United Way contacted the Library about partnering with them on Giving Tuesday this year. All locations will be a collection site for new book children's books for ages birth to third grade. The books will be distributed through three Boone County schools that have been identified as serving families in book deserts. This means that there are few, if any, books in the homes.

Staff Development Day took place on October 11th. The Library was closed all day. The keynote speaker was David Chestnut, Deloitte Services. He presented a two hour session on Business Chemistry, a system designed to provide insights about individuals and teams based on preferences and observable traits. The whole staff also received a Diversity training and attended breakout sessions on various topics through the day.

A kickoff meeting was held at the Scheben Branch regarding the HVAC system work.

The old CCOW was vandalized on the evening of September 26th. Five windows were broken out. Luckily we had already moved everything to the new vehicle. In addition the individuals also destroyed two signs on the Main Library's property. Unfortunately, none of our cameras captured the incident. Customers started talking about the incident on Facebook and Jack's Glass called us with an offer to replace the windows. They paid for the glass. The Library paid for the labor. The same night the CCOW was vandalized the Tobacco Free Property signs at the Main Library were vandalized.

Work continues towards having the Scheben Branch approved as a Passport Acceptance Agency. It looks like we will begin to offer this service in the spring.

During the Summer Reading Program we participated in the Kentucky Education Savings Plan Trust (KESPT) contest. KESPT offered families a chance to win \$1000 towards a Kentucky 529 education savings plan account for college. One winner, Gabriel Brown (Union), was from our Summer Reading Program. Gabriel is in 4th grade. In addition to Gabriel winning \$1000, KESPT has donated \$500 to BCPL towards our 2019 Summer Reading Program. On Sunday, October 28, at 2:00 pm at the Scheben Branch we will have a ceremony to present the check to him. Board members are encouraged to come.

The Hands on Harley Davidson Exhibit is open. We received some unexpected LinkedIn attention when a parent who is an engineer stumbled upon the exhibit during a family trip to the Main Library. She posted pictures and information to several local and national engineering groups. This generated a lot of positive conversation about the Library and the STEM concepts taught for young children through the exhibit.

The new CCOW is on the road. Head Start was the first storytime location. Outreach received a stickers of the new CCOW from PR that they are handing out to children.

Ginger Stapp, Early Literacy Specialist, was invited to speak at Xavier University to a group of freshman and sophomore students in the Education Department. She spoke about the work we do at BCPL to support Early Literacy. It was a very good experience with lots of discussion and questions. Ginger really enjoyed it and has been asked to come back again for the Spring Semester.

We are now offering a sensory storytime at the Florence Branch. This is a storytime designed for children with sensory sensitivities.

We have been offering Play and Learn programs at the Florence Branch in partnership with 4C. This program is designed to have the parent/caregiver and young child birth to 5 years play using activities that promote healthy development and learning. 4C had decided to end their involvement in the Play and Learn groups. BCPL has decided to keep this program. BCPL staff will be meeting in October with 4C regarding how to transition.

September's big event honored Revolutionary War veteran and African American Daniel Goff in a DAR/SAR Marker Dedication. Many local organizations helped with the event including, but not limited to, Northern Kentucky Master Gardeners, Boone County Parks Department, and regional DAR and SAR chapters. We had 183 people participate in the Saturday, October 29th event. BCPL's efforts were recognized by Senator Mitch McConnell and Senators Mark Warner and Tim Kaine of Virginia.

Carrie Herrmann accepted a two year appointment to the Romance Writers of America Library Grant Jury. This \$4500 grant allows a public library to build or expand its romance fiction collection, host a romance author, and/or offer romance fiction programming.


REGIONAL LIBRARIAN'S REPORT: The Regional Librarian's Report was emailed to Board members.

NEXT MEETING: Monday, November 19, 4pm, at the Scheben Branch

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:50 pm, motion ERIC RICHARDSON. SECOND, DOUG HODNETT. APPROVED UNANIMOUSLY.

Minutes taken by Carrie Herrmann


Secretary


President

