

BOONE COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
MINUTES August 16, 2011

CALL TO ORDER: Pam Goetting called the meeting to order at 4:01 p.m

PRESENT: Pam Goetting, President; Barbara Bardes, Vice-President; Jim Henning, Treasurer; Chris Grubbs, Secretary; Sharon Elliston, Attorney; Stephanie Huhn, CPA;; Greta Southard, Director; Carrie Herrmann, Public Service Coordinator; Charlotte McIntosh, Regional Librarian, KDLA

AGENDA: The August agenda was previously emailed to Board members.

- ✓ **MOTION TO APPROVE THE AGENDA AS RECEIVED, CHRIS GRUBBS. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.**

MINUTES: Minutes of the July meeting were emailed to Board members.

- ✓ **MOTION TO APPROVE THE MINUTES OF THE JULY MEETING AS RECEIVED, JIM HENNING. SECOND, CHRIS GRUBBS. APPROVED UNANIMOUSLY.**

TREASURER'S REPORT: The Treasurer's Report for June Final was previously mailed to Board Members.

- ✓ **MOTION TO APPROVE THE TREASURER'S REPORT AS RECEIVED, BARBARA BARDES. SECOND, JIM HENNING. APPROVED UNANIMOUSLY.**

BUSINESS:

2011 Tax Rate: Stephanie Huhn distributed a packet showing anticipated revenue at the current tax rate according to the accountant's calculation, anticipated revenue at the current tax rate according to KDLA, anticipated revenue at the compensating rate of 5.1, and the 4% rate at 5.3. This packet also included 5 year history comparing revenue and expenditures and the amounts assigned to the reserve accounts. A discussion ensued over how long the library can continue to operate at a deficit, how expenditures have been cut, and the economic outlook for the future.

- ✓ **MOTION TO ADOPT THE COMPENSATING TAX RATE OF 5.1 FOR REAL PROPERTY AND TANGIBLE PERSONAL PROPERTY, JIM HENNING. SECOND, CHRIS GRUBBS. APPROVED UNANIMOUSLY.**

2011 Auto/Watercraft Rate: This is a separate tax rate from the property tax rates. This rate was established in 1983 and, by statute, may not be increased. The rate is 3 cents per \$100 valuation.

- ✓ **MOTION TO ADOPT THE AUTO/WATERCRAFT RATE OF 3 CENTS, BARBARA BARDES. SECOND, JIM HENNING. APPROVED UNANIMOUSLY.**

Review of Success by Six Memorandum of Understanding: Greta Southard reviewed the function, make up and funding of Success by Six. Sb6 operates under the United Way with Boone County agencies contributing \$25,000 each year. A new contract has been drawn up removing the specified amount. According to the new contract, each agency contributes an amount determined by the respective governing boards. As part of this agreement BCPL supplies the Community Center on Wheels.

- ✓ **MOTION TO APPROVE THE MEMORANDUM OF UNDERSTANDING AS RECEIVED, JIM HENNING. SECOND, CHRIS GRUBBS. APPROVED UNANIMOUSLY.**

Review Annual Report: Greta Southard distributed a draft copy of the annual report that will be filed with the state library. She stressed that this is a snapshot on June 30, 2011 and will not reconcile with the auditor's report. This report compares fiscal years 2010 and 2011. She highlighted total operating revenue, collection expenditures, staff expenditures, collection size, circulation, library visits, computer usage, number of programs and number of people who attended the programs.

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- ✓ **MOTION** TO ACCEPT THE ANNUAL REPORT, BARBARA BARDES. SECOND, CHRIS GRUBBS. APPROVED UNANIMOUSLY.

ACCOUNTANT'S REPORT: No report. The books are held open until late in July to account for all expenditures for FY2011.

ATTORNEY'S REPORT: Sharon Elliston will file the report required by KRS 65.070 that lists, among other things, the official name of the organization, names of the current trustees and changes since the last report.

LIBRARIAN'S REPORT: The Librarian's report was received as emailed to Board members. In addition to the emailed report, Greta Southard highlighted that the library has received two grants: a \$2,000 grant from Target for the 2012 Summer Reading Program to serve homeless children in Boone County and a \$750 grant for programming connected to hosting the Lincoln: The Constitution and the Civil War exhibit. BCPL was selected as one of 200 locations to host this exhibit. The HVAC system at Main has been operating inefficiently. Several sensors were not working properly. With the problem identified, this should lead to a reduction in energy costs in the future. The Community Center on Wheels was under repair the entire month of July. Staff continued to visit sites and offer storytimes.

REGIONAL LIBRARIAN'S REPORT: The Regional Librarian's report was received as emailed to Board members. Charlotte McIntosh highlighted the Kentucky Library Conference in September and the Trustee Certification Program. The trustee tip of the month was on dealing with the press.

NEXT MEETING: Tuesday, September 27, 2011, 4:00 p.m. at the Main Library.

ADJOURNMENT: There being no further business, the meeting was adjourned at 4:47 p.m. JIM HENNING. SECOND, CHRIS GRUBBS. APPROVED UNANIMOUSLY.

Minutes taken by Carrie Herrmann.

Chris Grubbs, Secretary

Pam Goetting, President