

CALL TO ORDER: President Richardson called the meeting to order at 4:00pm at Main on July 25, 2018

PRESENT: Eric Richardson, President; Doug Hodnett: Chris Lange; Treasurer; Debra Pleatman, Attorney Ziegler & Schneider; Carrie Herrmann, Director, Stephanie Huhn; CPA Bramel & Ackley; Shawn Fry, Assistant Director;

PUBLIC COMMENT: No public comment

APPROVAL OF AGENDA: The agenda was emailed to Board members.

- ✓ **MOTION TO APPROVE THE AGENDA AS AMENDED, CHRIS LANGE SECOND, DOUG HODNETT. APPROVED UNANIMOUSLY**

MINUTES: Minutes of the June meeting, were emailed to Board members. Amended copy provided.

- ✓ **MOTION TO APPROVE THE MINUTES AS AMENDED, CHRIS LANGE. SECOND, DOUG HODNETT. APPROVED UNANIMOUSLY.**

TREASURER'S REPORT: The Treasurer's Report will be distributed in next month's board packet.

BUSINESS:

Election: The Board needs to elect a new Vice President now that Barbara Bardes has termed off the Board.

- ✓ **MOTION to elect DOUG HODNETT TO VICE-PRESIDENT OF THE BOARD, ERIC RICHARDSON. SECOND, CHRIS LANGE. APPROVED UNANIMOUSLY.**

Conflict of Interest: The Board Conflict of Interest Policy and the Trustee Ethic's Policy were emailed to the Board. The policies were also distributed to the Board at the meeting. Each Board Member acknowledged receipt. The annual Disclosure Statement was distributed to the Board. The Acknowledgement form and the Disclosure Statement were collected by Carrie Herrmann to retain on Library premises.

KPLA Advocacy Committee Membership: The Board discussed if BCPL should become an Advocacy Committee Membership for the Kentucky Public Library Association.

- ✓ **MOTION TO NOT JOIN THE ADVOCACY COMMITTEE, CHRIS LANGE. SECOND, DOUG HODNETT. APPROVED UNANIMOUSLY.**

Branch Update: The CCoW has entered production and is scheduled for delivery at the beginning of August. At that point we will use a local company to wrap the vehicle. The bid for the Scheben HVAC system was opened on July 19th. The item will be on the August Meeting agenda. Staff will check references between bid opening and the board meeting. Working on quotes for mini rehabs at the Walton Branch approved in the capital project budget. We have already fixed the concrete sidewalk in the front of the building. A bike rack has been installed. Exterior painting will begin in early August. The offer on Lents Branch building has been pulled. Carrie Herrmann asked the Boone County Planning Commission if it would be beneficial for the Library to seek the zoning change. The recommendation is that without a specific entity in mind for the property it would be very difficult to change the zoning. Carrie Herrmann presented a list of items to be purchased for the Makerspace at the Hebron Branch. The Makerspace is part of the Technology Budget. They would like to purchase the items now, due to backorders and training time for staff.

- ✓ **MOTION, TO APPROVE THE RELEASE OF BUDGETED FUNDS FROM THE CAPITAL FUND FOR MAKERSPACE EQUIPMENT DOUG HODNETT. SECOND, CHRIS LANGE. APPROVED UNANIMOUSLY.**

Policy Review: Carrie Herrmann presented two policies to the Board. BCPL's Staff Development and Training Policy was last reviewed in 2007. There are minor suggested changes. BCPL's Unattended Children Policy was created in 2004. There are major changes to this policy recommended.

- ✓ **MOTION, TO APPROVE THE STAFF DEVELOPMENT AND TRAINING POLICY WITH SUGGESTED CHANGED CHRIS LANGE. SECOND, DOUG HODNETT. APPROVED UNANIMOUSLY.**

✓**MOTION**, TO APPROVE THE UNATTENDED CHILDREN POLICY, AS AMENDED, DOUG HODNETT. SECOND, CHRIS LANGE. APPROVED UNANIMOUSLY.

ATTORNEY'S REPORT: Discussed the pending sale of the Lents Branch.

ACCOUNTANT'S REPORT: Provided an update about tax changes in Kentucky and how they affect BCPL.

LIBRARIAN'S REPORT: The Librarian's report was received as emailed to Board members. Carrie Herrmann highlighted: On July 20th from 9 am to 1 pm. Shane Meeker led a full management team training on Developing a Brand Theme, a Pitch and a short narrative for BCPL. Work has begun on the Annual Report to the Kentucky Department of Libraries and Archives. The completed report will be presented to the Board at the August meeting. We are in the process of making available for check-out bike locks for use by customers. This will include a sign posted near the bike stand reminding customers not to leave bikes unsecured. The Scheben Branch will pilot this project. We have added two new digital services—RB Digital Streaming Video and Qello Concerts. RB Digital Streaming Video includes Acorn TV, IndiFlix, and Pongalo. Acorn TV is British TV. IndieFlix contains shorts, feature films, documentaries and series from 85 countries, film festivals and film schools. Pongalo contains Spanish language Telenovelas and translated Hollywood movies. Qello Concerts contains full-length concerts from all genres and music documentaries. In the fall we plan to add Great Courses to our digital services. Great Courses contains lectures by college/university professors recognized as the top in their fields. It is described as the "Netflix of learning." In the fall we will also transition from Zinnio digital magazines to Overdrive magazines. This significantly lowers our subscription price and places our digital magazines in the same catalog with our eBooks. Carrie Herrmann will be on vacation July 26-27 and in Atlanta at RIPL (Research Institute for Public Libraries) July 29-August 1.

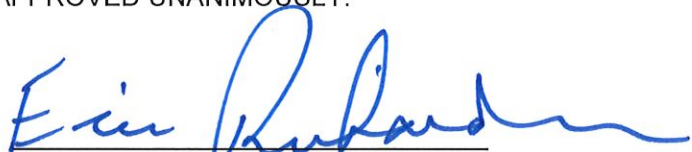
REGIONAL LIBRARIAN'S REPORT: The Regional Librarian's report was emailed to Board Members

NEXT MEETING: Monday, August 20 at 4pm, at Main.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:32 pm, motion CHRIS LANGE. SECOND, DOUG HODNETT. APPROVED UNANIMOUSLY.

Minutes taken by Shawn Fry


Secretary


President