

CALL TO ORDER: President Richardson called the meeting to order at 4:00pm at Main on August 29, 2018

PRESENT: Eric Richardson, President; Barbara Hill, Secretary; Kate McClain; Debra Pleatman, Attorney Ziegler & Schneider; Carrie Herrmann, Director, Stephanie Huhn; CPA Bramel-& Ackley, Shawn Fry, Assistant Director

OATH OF OFFICE: KATE MCCLAIN sworn in by Debra Pleatman

PUBLIC COMMENT: Don Volland, Huff Realtor, spoke to the Library Board regarding the Lents Branch.

- ✓ **MOTION TO ENTER EXECUTIVE SESSION AT 4:08 PM UNDER KRS 61.810(1)(b) TO DISCUSS THE SALE OF PROPERTY, BARBARA HILL. SECOND, KATE MCCLAIN, APPROVED UNANIMOUSLY.**

Left executive session at 4:30pm

- ✓ **MOTION TO APPROVE CONTRACT LISTING WITH DON VOLLAND FOR A 30 DAY PERIOD FOR THE SELLING OF FORMER LENTS BRANCH, BARBARA HILL. SECOND, KATE MCCLAIN, APPROVED UNANIMOUSLY.**

APPROVAL OF AGENDA: The agenda was emailed to Board members.

- ✓ **MOTION TO APPROVE THE AGENDA AS AMENDED, BARBARA HILL. SECOND, KATE MCCLAIN. APPROVED UNANIMOUSLY**

MINUTES: Minutes of the July meeting, were emailed to Board members.

- ✓ **MOTION TO APPROVE THE MINUTES AS AMENDED, ERIC RICHARDSON. SECOND, BARBARA HILL. APPROVED UNANIMOUSLY.**

TREASURER'S REPORT: The Treasurer's Report will be distributed in next month's board packet.

ACCOUNTANT'S REPORT: The accountant distributed copies of Financial Statements for January, February, March, April, and May 2018. A draft update of the June 2018 Financials was supplied. June will not be finalized until after the audit.

BUSINESS:

Branch Update: The Hebron construction site is going to be used as a teaching opportunity for a class from Cooper High School. The school offers a Civil Engineering and Architecture class. One of the projects in the curriculum is taking an old warehouse and turning it into a library. They will tour the new Hebron Branch while it's going up. The teacher is especially interested in viewing it while the girders and beams are exposed. The schools sees this as a way to connect school curriculum to the real world. Perkins Carmack said they have seen these requests in Ohio and have procedures in place to do this. Three bids related to the Hebron Branch will go out September 6th with an opening on October 4th. The three bids are the AV Bid package for the meeting room and the amphitheater, the furniture bid and the shelving bid. Carrie Herrmann presented a change order from Brandstetter Carroll and Perkins Carmack to replace the manmade silicate stone with limestone.

- ✓ **MOTION TO APPROVE THE LIMESTONE CHANGE ORDER AT HEBRON, ERIC RICHARDSON. SECOND, KATE MCCLAIN, APPROVED UNANIMOUSLY.**

KDLA Annual Report: Carrie Herrmann presented the Kentucky Department of Libraries and Archives Annual Report for FY2018.

- ✓ **MOTION TO ACCEPT THE ANNUAL REPORT, KATE MCCLAIN. SECOND, BARBARA HILL, APPROVED UNANIMOUSLY.**

Scheben HVAC System Bid: Five bids were received for the Scheben HVAC System.

- ✓ **MOTION TO APPROVE BID FROM PECK, HANAFORD & BRIGGS FOR CHILLER REPLACEMENT AND THOMAS CONTROL FOR THE AUTOMATION SYSTEM, ERIC RICHARDSON. SECOND, BARBARA HILL. APPROVED UNANIMOUSLY.**

Tax Rate: Refund requests for previous years were received from the Sheriff's Office. Stephanie Huhn supplied a history of BCPL's tax rate and an analysis of what the tax revenue would be if BCPL remained at the same tax rate, took the compensating rate, took the 4% rate or took a 1% tax rate.

- ✓ **MOTION TO REFUND \$6,245.16 TO POMEROY IT SOLUTIONS SALE CO FOR TAX YEAR 2016, \$11,072.83 TO LEVI STRAUSS & CO FOR TAX YEAR 2016, \$1,816.73 TO PRIMESOURCE BUILDING PRODUCTS FOR TAX YEAR 2016, AND \$2,188.54 TO PRIMESOURCE BUILDING PRODUCTS FOR TAX YEAR 2017T, ERIC RICHARDSON. SECOND, KATE MCCLAIN. APPROVED UNANIMOUSLY.**
- ✓ **MOTION TO ADOPT THE COMPENSATING TAX RATE OF 5.34% FOR PERSONAL PROPERTY FOR FY2018/2019, BARBARA HILL. SECOND, KATE MCCLAIN. APPROVED UNANIMOUSLY.**
- ✓ **MOTION TO ADOPT THE COMPENSATING TAX RATE 5.2% FOR REAL PROPERTY FOR FY2018/2019, BARBARA HILL. SECOND, KATE MCCLAIN. APPROVED UNANIMOUSLY.**
- ✓ **MOTION TO ADOPT THE STATUTE DEFINED 3% TAXRATE FOR VEHICLES AND WATERCRAFT FOR FY2018/2019, KATE MCCLAIN. SECOND, BARBARA HILL. APPROVED UNANIMOUSLY.**

ATTORNEY'S REPORT: The Governor's Office filed an appeal with the Kentucky Supreme Court to hear arguments in the pension law case.

LIBRARIAN'S REPORT: The Librarian's report was received as emailed to Board members. Carrie Herrmann highlighted:

The work we have been doing with technology clubs and school partnerships was shared at the Kentucky Association of School Librarians Summer Refresher.

We are working on an application for the IMLS National Medal Award. The National Medal for Museum and Library Service is the nation's highest honor for institutions demonstrate innovative approaches to community service. The application is due October 1st.

Bullitt County Public Library will go live on our SirsiDynix Consortium August 29th.

We have begun work to have the Scheben Branch listed as part of the State Department's Passport Acceptance Program. The application is currently under review. We are hoping to be accepted, and receive training in time to start offering this service in January 2019.

November 1-30, 2018, BCPL will host "Patriot Nations: Native Americans in our Nation's Armed Forces." This traveling exhibit comes from the National Museum of the American Indian.

The Local History Department is working to create a new Underground Railroad Tour that covers the Rabbit Hash area and Rising Sun, Indiana. They will be using the new ferry to conduct the tour in both states.

We were notified that we did not receive the NEH Grant to create a teach the teacher training in Underground Railroad resources. Local History staff are currently reviewing the comments and looking for other grant opportunities for this project.

On August 7th we released the first of several surveys to the public about BCPL. This survey had 6 questions. Results from the survey were shared at the meeting.

REGIONAL LIBRARIAN'S REPORT: The Regional Librarian's report was emailed to Board Members

NEXT MEETING: Monday, September 17 at 4pm, at Main.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:06 pm, **MOTION** BARBARA HILL. SECOND, KATE MCCLAIN. APPROVED UNANIMOUSLY.

Minutes taken by Shawn Fry


Secretary


President