

CALL TO ORDER: President Eric Richardson called the meeting to order at 4:00pm at Main on May 18, 2016

PRESENT: Eric Richardson, President; Barbara Bardes, Vice-President; Pam Goetting, Treasurer; Sheree Breitholle, Secretary; Jim Henning; Debra Pleatman, Attorney Ziegler & Schneider; Carlyle Ackley, CPA Bramel & Ackley; Stephanie Huhn, Bramel & Ackley; Carrie Herrmann, Director; Amanda Hopper, Assistant Director; Shawn Fry, Assistant Director.

PUBLIC COMMENT: *No public comment.*

APPROVAL OF AGENDA:

- ✓ **MOTION TO APPROVE THE AGENDA AS RECEIVED, JIM HENNING SECOND, PAM GOETTING. APPROVED UNANIMOUSLY**

MINUTES: Minutes of the **April** meeting, were emailed to Board members.

- ✓ **MOTION TO APPROVE THE MINUTES AS RECEIVED, PAM GOETTING. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.**

MINUTES: Minutes of the **April Special** meeting, were emailed to Board members.

- ✓ **MOTION TO APPROVE THE APRIL SPECIAL MINUTES AS RECEIVED, PAM GOETTING. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.**

TREASURER'S REPORT: The Treasurer's Report for April was previously emailed to Board Members.

- ✓ **MOTION TO APPROVE THE TREASURER'S REPORT AS RECEIVED, JIM HENNING. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.**

BUSINESS:

Lents/Hebron Branch: Brief discussion of information about price of the former Lents branch property.

Auditor Engagement: Van Gorder, Walker & Co., Inc. Sent BCPL a three year audit engagement letter. Brief discussion regarding the letter

- ✓ **MOTION TO AUTHORIZE TO CONTRACT WITH VAN GORDER, WALKER AND COMPANY, INC., AFTER SUGGESTED EDIT TO CONTRACT, JIM HENNING. SECOND, PAM GOETTING. APPROVED UNANIMOUSLY**

ILS Consortium: Brief discussion on what to charge members of a State-Wide Consortium.

- ✓ **MOTION TO AUTHORIZE 15% SURCHARGE FOR CONSORTIUM PRICING. PAM GOETTING. SECOND SHEREE BREITHOLLE**

FY 2017 Budget: The FY2017 budget was submitted to the Board.

- ✓ **MOTION TO APPROVE BUDGET, JIM HENNING. SECOND, PAM GOETTING. APPROVED UNANIMOUSLY**

ACCOUNTANT'S REPORT: Financial Report from March was shared.

ATTORNEY'S REPORT: No official report

LIBRARIAN'S REPORT: The Librarian's report was received as emailed to Board members. Carrie Herrmann highlighted:

The lease agreement with Battaglia Deli expires at the end of June. She has exercised the option to extend the lease another year. The monthly rent is based on a percentage of the profit. She has agreed to not count May 14th and 15th as part of the calculation this month. Veronica, the café operator, is from Ecuador. The profit from those two days will be donated directly to an organization working to provide

food for the victims and relief works of the Ecuadorian earthquake site. The appointment for the two Library Board positions open on July 1 will be on the June 7th Fiscal Court Agenda. She does not know who Judge Moore plans to put forward to the Fiscal Court.

We are currently taking bids from copier and printer companies. Our current lease for public and staff areas expires in September. It looks like we will be receiving more in vending (budget line item 308). Currently, we receive 21% commission on monies taken in for printing and copying. The new bids are showing a 50% commission.

The American Library Association and The Harwood Institute for Public Innovation have partnered to offer a training called Libraries Transform Communities in October. She is interested in sending a team to this training, however, the more information she gathered, the more she became convinced that the team should consist of Library, County and School representatives. She has talked to Judge Moore and Dr. Poe regarding this opportunity to collaborate. Both are very interested. She plans to meet with them on May 19th.

She has been talking with the Cincinnati Museum Center about the possibility of taking some of the exhibits on a rotating basis while the Museum undergoes renovation. The Center is partnering with local public agencies to make the exhibits available over the next two years. Two Museum employees visited Main, Scheben and Florence to evaluate the space and begin planning for what we can take and when. *In the Dark*, was originally scheduled to arrive on May 13th, however, due to issues at Customs, it is now scheduled to arrive May 18th. Evidently it takes longer to search every crate before allowing it to move from Canada to the United States than the Cincinnati Museum Center planned. PR for this exhibit will begin in June.

Carrie Herrmann recommends that we discontinue the delivery services to the two locations in Hebron. She evaluated the program after 6 months (November to April) and found that when you add in staff time and mileage the cost per person served is \$44.08 and the cost per item checked out is \$9.66. Both ways of looking at this service exceeds our \$5 per person or use metric.

The Anne Frank Exhibit saw 3,000 visitors from April 4 – April 29th. Comments were very favorable. Discover Earth, the traveling exhibit our Summer Reading program is designed around, is installed at the Scheben Branch. The official grand opening of the exhibit was May 14th. This exhibit will be at Scheben until August 5th. On May 3rd a small segment for an ABC television pilot, *The Gift*, was taped at the Main Library.

She has agreed to serve on the Board for Rotary of Florence

REGIONAL LIBRARIAN'S REPORT: The Regional Librarian's report was received as emailed to Board members.

NEXT MEETING: Monday, June 20th at 4pm, at Main Library.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:13pm. JIM HENNING. SECOND, SHEREE BREITHOLLE. APPROVED UNANIMOUSLY.

Minutes taken by Shawn C. Fry.



Sheree Breitholle, Secretary



Eric Richardson, President