

## **Policy on the Display and Distribution of Materials by Outside Groups**

Boone County Public Library maintains spaces for the distribution of informational materials at all locations except Chapin Memorial Library. These spaces are intended to further the Library's Mission: to discover, explore, experience a lifetime of learning.

Community notices of a cultural, recreational, educational, or community service nature will be posted at Boone County Public Library locations based on the following order of priority:

1. Library programs.
2. Programs co-sponsored by the Library.
3. Programs sponsored by other tax-supported agencies.
4. Programs of a cultural, recreational, educational or community service nature sponsored by non-profit organizations.
5. Programs of a cultural, recreational, educational or community service nature sponsored by for-profit organizations.

**Signs and banners** that meet the following criteria may be temporarily displayed on the Library's lawn:

1. Signs and banners that belong to another governmental agency such as schools, parks, or the fiscal court.
2. Signs and banners that belong to a partner with whom the Library is actively collaborating. The sign/banner must relate to some part of the partnership.

All material for display or distribution must be given to a library staff member for placement in the designated areas. Display items should be of reasonable size for the display space available. The appearance and content of the notice must be suitable for the Library's general public service area.

The Library will not display posters, petitions or notices for political parties or candidates or those advocating a position on a public issue. The Library also will not display product or business advertisements.

The Library retains the right to deny display or distribution of any notices or materials that do not comply with these terms.

The provision of this space for public use does not constitute library endorsement of the contents of notices or literature being distributed or of the beliefs of organizations or individuals using the space.

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The Library reserves the right to remove time-dated materials, older materials so new materials may be posted, or materials which do not comply with guidelines established by the Library. The Library makes no effort to return materials. The Library shall not be required to maintain materials removed and may dispose of the materials at its convenience. The Library takes no responsibility for notifying users of the space when the supply of materials to be distributed is exhausted.