

**CALL TO ORDER:** President Eric Richardson called the meeting to order at 4:00pm at the Scheben Library on November 16, 2015

**PRESENT:** Eric Richardson, President; Barbara Bardes, Vice-President; Pam Goetting, Treasurer; Sheree Breitholle, Secretary; Jim Henning; Debra Pleatman, Attorney Ziegler & Schneider; Carlyle Ackley, CPA Bramel & Ackley; Carrie Herrmann, Director; Lucinda Chandler, Regional Librarian, KDLA, Amanda Hopper, Assistant Director; Shawn Fry, Assistant Director.

**PUBLIC COMMENT:** No public comment.

**APPROVAL OF AGENDA:** The agenda was previously emailed to Board Members

- ✓ **MOTION TO APPROVE THE AGENDA AS AMENDED PAM GOETTING, SECOND, JIM HENNING. APPROVED UNANIMOUSLY**

**MINUTES:** Minutes of the **October** meeting were emailed to Board members.

- ✓ **MOTION TO APPROVE THE TREASURER'S REPORT AS RECEIVED, JIM HENNING. SECOND, SHEREE BREITHOLLE. APPROVED UNANIMOUSLY.**

**TREASURER'S REPORT:** The Treasurer's Report for October will be reviewed at the December meeting.

**BUSINESS:**

**Tax Refund Requests**

- ✓ **MOTION TO REFUND \$26,419.01 TO AVIO, INC., FOR TAX YEAR 2009, JIM HENNING. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.**
- ✓ **MOTION TO REFUND \$21,475.01 TO AVIO, INC., FOR TAX YEAR 2010, PAM GOETTING. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.**

**Lents Branch Update**

A booksale for the public was held on Saturday, November 7th. Community stops have started in Hebron. So far, they have seen few people, however, we expect this to grow. The Request for Qualifications for an Architect was made available on October 26, 2015. The RFQ is on our website and was shared via Facebook and LinkedIn. An add was placed in the Cincinnati and the Kentucky Enquirers. On advice from KDLA, Carrie Herrmann emailed a message to architects that had contacted her when the announcement was made in June about building the new location

**ACCOUNTANT'S REPORT:** Carlyle Ackley distributed and reviewed financial statements for July, August, and September.

**LIBRARIAN'S REPORT:** The Librarian's report was received as emailed to Board members. Carrie Herrmann handed out copies of three articles about the Robot Zoo at the Library. She also highlighted:

Amanda Hopper, Shawn Fry and she would be attending the *Library Journal* Design Institute on December 4<sup>th</sup> in Nashville, TN. LJ invites libraries that are in varying stages of building projects to share information, hear from speakers (architects, designers, engineers, sustainability experts) and work on real world design projects. As part of the application process, we talked about the Hebron Branch. LJ has

contacted us that they are interested in using our Hebron project as one of the design projects for the Institute.

We are looking at leasing 10 T-Mobile 4G LTE HotSpots. These small devices allow wireless service for up to ten users at once. The lease is for unlimited data and has global service. We will be able to use hotspots for outreach and offer to library users to check-out. Based upon usage of our test group, a decision will be made about increasing the number of BCPL hotspots. The Hotspot unit is equipped with a remote shut-off in case of theft. The data speed on the network in some locations of Boone County will be in excess of 100 Mbps. Federal Communications Commission lists 4-6 Mbps as the minimum speed "generally required for using today's video rich broadband applications and services."


The new IT Manager started on November 11th and resigned on November 16th. We are evaluating what needs to be done now.

**REGIONAL LIBRARIAN'S REPORT:** The Regional Librarian's report was received as emailed to Board members.

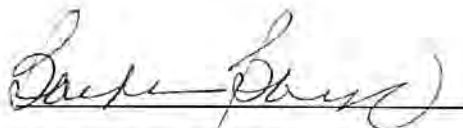
**NEXT MEETING:** Monday, December 21, at Main Library.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 5:05 pm. BARBARA BARDES. SECOND, PAM GOETTING. APPROVED UNANIMOUSLY.

Minutes taken by Shawn C. Fry.



Sheree Breitholle, Secretary



Eric Richardson, President

Barbara Bardes, Vice-President