

**CALL TO ORDER:** President Eric Richardson called the meeting to order at 4:10pm at Florence on January 15, 2018

**PRESENT:** Eric Richardson, President; Barbara Bardes, Vice-President; Chris Lange, Treasurer; Barbara Hill, Secretary; Debra Pleatman, Attorney Ziegler & Schneider; Carrie Herrmann, Director, Stephanie Huhn; CPA Bramel & Ackley; Shawn Fry, Assistant Director; Amanda Hopper, Assistant Director;

**PUBLIC COMMENT:** No Public Comment

**APPROVAL OF AGENDA:**

- ✓ **MOTION TO APPROVE THE AGENDA AS AMENDED, BARBARA BARDES. SECOND, BARBARA HILL. APPROVED UNANIMOUSLY**

**RESENTATION BY JUDGE GARY MOORE:** Judge Moore presented a proposal to the Library to widen KY237 near the Hebron Branch property.

- ✓ **MOTION TO APPROVE DONATION OF HEBRON LAND USAGE OF UP TO 20 FEET OF FRONTAGE TO BOONE COUNTY FOR KY-237 WIDENING, CREATING A RIGHT IN/RIGHT OUT FROM LIBRARY. BARBARA BARDES. SECOND, BARBARA HILL. APPROVED UNANIMOUSLY.**

**MINUTES:** Minutes of the December meeting, were emailed to Board members.

- ✓ **MOTION TO APPROVE THE MINUTES AS AMENDED, BARBARA BARDES. SECOND, BARBARA HILL. APPROVED UNANIMOUSLY.**

**TREASURER'S REPORT:** The Treasurer's Report will be distributed in next month's board packet.

**ACCOUNTANT'S REPORT:** Final copy of November statement was shared.

**BUSINESS:**

Branch Update: Kroger has reviewed the drainage issue at the Scheben Branch and agrees that the property does not match the plan. They are reviewing what needs to be done to fix this. Carrie Herrmann will be meeting with Boone County representatives regarding the Chapin Memorial Library MOU. Board reviewed a contract to purchase the Lents Branch.

- ✓ **MOTION TO ACCEPT CONTRACT FOR THE SALE OF THE <sup>former</sup> FROMER LENTS BRANCH PROPERTY AS AMENDED, CHRIS LANGE. SECOND, BARBARA HILL. APPROVED UNANIMOUSLY.**

Sponsorship: Dow Corning has offered BCPL a \$5,000 sponsorship to create Maker Kits.

- ✓ **MOTION TO ACCEPT \$5,000 SPONSORSHIP FOR MAKER KITS FROM DOW CORNING, BARBARA HILL. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.**

Policy Review: Board reviewed and discussed the Recruitment and Employment Practices Policy. No changes were made.

Mid-Year Budget: Carrie Herrmann presented a mid-year budget adjustment.

- ✓ **MOTION TO APPROVE MID-YEAR REVISED BUDGET, BARBARA BARDES. SECOND, CHRIS LANGE. APPROVED UNANIMOUSLY.**

Foundation: A discussion about a BCPL foundation.

- ✓ **MOTION TO AUTHORIZE ATTORNEY TO START THE PROCESS OF CREATING A FOUNDATION, BARBARA HILL. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.**

**ATTORNEY'S REPORT:** Attorney is monitoring legislative session for any bills that will affect BCPL. Continued work Lents Branch sale and Hebron Branch construction project.

**LIBRARIAN'S REPORT:** The Librarian's report was received as emailed to Board members. Carrie Herrmann highlighted: Insurance (buildings, liability, auto) for the district saw a 1.5% increase for 2018. We were warned to expect a much larger increase in 2019 due to the natural disasters that occurred in 2017. We transitioned to our new accounting software on January 1, 2018. At the end of December the State Government announced midyear budget cuts. KDLA took the largest percentage cut of any agency at 20% or a reduction of budget by \$1,213,100. This was not the largest dollar reduction. On January 4<sup>th</sup>, KDLA announced that they were consolidating the 8 regions to 4 regions. Each region now consists of 30 counties. They also announced that regional librarians will not attend Board Meetings unless invited for a specific purpose. KDLA is also evaluating all services and programs.

Thursday, February 15, 2018 is Kentucky Public Library Legislative Day in Frankfort. Any Board Member interested in attending should let Carrie know.

**REGIONAL LIBRARIAN'S REPORT:** No January report. Carrie Herrmann shared a list of important filing dates for calendar year 2018.

**NEXT MEETING:** Monday, FEBRUARY 19 at 4pm, at Main.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 5:45 pm, CHRIS LANGE. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.

Minutes taken by Shawn Fry

  
Secretary

  
President