

CALL TO ORDER: President Eric Richardson called the meeting to order at 4:00pm at <sup>Walton</sup> Main on April 17, 2017

OATH OF OFFICE: Barbara Hill took the Oath of Office to fill the unexpired term vacated by Curt Bessette.

PRESENT: Eric Richardson, President; Barbara Bardes, Vice-President; Chris Lange, Treasurer; Sheree Breitholle, Secretary; Barbara Hill; Debra Pleatman, Attorney Ziegler & Schneider; Carrie Herrmann, Director, Assistant Director; Shawn Fry, Assistant Director; Amanda Hopper, Assistant Director; Lucinda Chandler, KDLA

PUBLIC COMMENT: No comment

APPROVAL OF AGENDA: The agenda was previously emailed

- ✓ MOTION TO APPROVE THE AGENDA AS RECEIVED, BARBARA BARDES. SECOND, SHEREE BREITHOLLE APPROVED UNANIMOUSLY

MINUTES: Minutes of the March meeting, emailed to Board members.

- ✓ MOTION TO APPROVE THE MINUTES AS CORRECTED, BARBARA BARDES SECOND, SHEREE BREITHOLLE APPROVED UNANIMOUSLY

TREASURER'S REPORT: The Treasurer's Report was distributed through email

- ✓ MOTION TO APPROVE THE TREASURER'S AS RECEIVED, BARBARA BARDES. SECOND, SHEREE BREITHOLLE, APPROVED UNANIMOUSLY

BUSINESS:

Florence HVAC Bid: BCPL opened HVAC bids for the Florence Branch on 7 April 2017. A discussion about the bids received.

- ✓ MOTION TO APPROVE CONTRACT WITH TRANE, SHEREE BREITHOLLE. SECOND, BARBARA BARDES, APPROVED UNANIMOUSLY

Lent/Hebron Branch update: An update of work towards relocating the Lents Branch.

- ✓ MOTION TO TERMINATE EXISTING AGREEMENT WITH CURRENT REALTOR AND THEN TO FIND A NEW REALTOR. SHEREE BREITHOLLE. SECOND, BARBARA BARDES, APPROVED UNANIMOUSLY

Florence Branch update: A discussion of information related to the Florence Branch

Energy Report: BCPL has been working with ZH Consulting to make each location more energy efficient. A report was presented showing our efforts, cost savings realized, and future plans.

ACCOUNTANT'S REPORT: No report

ATTORNEY'S REPORT: No report

LIBRARIAN'S REPORT: Report was received as emailed to Board members. Carrie Herrmann highlighted:

We received word that our application to add BCPL's Underground Railroad Tour to the National Parks Service (NPS) Network to Freedom program has been accepted. There were several outcomes to this acceptance:

- o We will be listed on the website at <https://www.nps.gov/subjects/ugrr/index.htm>
- o BCPL will be recognized as a National Underground Railroad Research Facility.
- o BCPL's UGRR project will become a site model for the Kentucky/Ohio/Indiana region and through NPS sponsored grant projects, BCPL will manage NTF project applications from smaller regional

organizations. In addition, through NPS expertise and support it is hoped that BCPL UGRR initiatives will garner funding from other regional and federal sources.

PR has set up an online store for BCPL shirts. There are three types: Summer Reading; Discover; and Libraries Transform. Staff may order at any time and pay online. Orders are shipped when we reach a certain threshold. You can view the store at <https://www.co-store.com/bcplstore>

You may be aware that the proposed Federal Budget includes the elimination of funds for the Institute of Museum and Library Services. Terry Manual, our State Librarian, has provided a list of projects, services and miscellaneous items in Kentucky that funding from IMLS supports. This list does not include construction grants given to libraries to build, upgrade or remodel facilities; and grants offered directly from IMLS to libraries.

- Summer Reading workshops and support
- Technology and E-Rate support
- Public Library Institute
- New Director's Orientation
- Training Workshops and webinars for public library staff
- Public Library Trustee training webinars
- School Ready Library—early literacy training
- STEM & 21<sup>st</sup> Century Learning Skills/Youth Services Support
- Graduate School Tuition Reimbursement Grant
- Connectivity fees (online discussion & meeting rooms, web access)
- Resources for public library use (Books, audiobooks, video recordings, eBooks, downloadable audiobooks, kit manipulatives, etc.)
- Online cataloging tools and resources
- OCLC integrated library system for cataloging and acquisitions of materials
- OCLC Interlibrary Loan Group Services fees
- Postage and shipping costs for circulation of materials to public libraries
- Online databases (Kentucky Encyclopedia Online and KYVL Databases/resource sharing)
- Hindenburg Recording Software (For recording talking books by Kentucky authors or of local interest)
- Agreement with Philadelphia library to provide braille books to Kentucky patrons
- Postage for talking book materials that cannot be shipped free
- Full or partial salaries for 31 KDLA staff.

Work is ongoing on the cupola at the Walton Branch.

BCPL hosted the 24<sup>th</sup> annual NKY History Day on March 25<sup>th</sup>. This was the first year the event was not held at NKU. The day was very successful and it may be held at Main next year as well. 213 people attended the program.

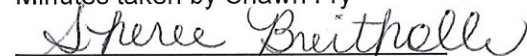
We have the last surviving WWII Doolittle Raider, Lt. Col. Richard Cole, coming for two presentations on April 19<sup>th</sup> at the Main Library. Lt. Col. Cole is nearing 102 years old and it is very difficult to book an event with him. We are honored that he will be able to visit Boone County for the day.

REGIONAL LIBRARIAN'S REPORT: Emailed to board members.

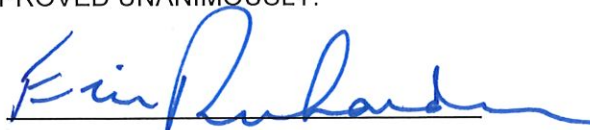
NEXT MEETING: Monday, 15 May at 4pm, at Main.

ADJOURNMENT: There being no further business, the meeting was adjourned at 4:55pm, CHRIS LANGE. SECOND, SHEREE BREITHOLLE. APPROVED UNANIMOUSLY.

Minutes taken by Shawn Fry



Secretary



President