

BOONE COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
MINUTES May 19, 2011

CALL TO ORDER: Pam Goetting called the meeting to order at 4:04 p.m

PRESENT: Pam Goetting, President; Jim Henning, Treasurer; Chris Grubbs, Secretary; Barbara Bardes; Greta Southard, Director; Carrie Herrmann, Public Service Coordinator; Sharon Elliston, Attorney; Stephanie Huhn, CPA.

AGENDA: The May agenda was previously emailed to Board members.

- ✓ **MOTION TO MOVE THE ACCOUNTANTS REPORT TO BEFORE THE BUSINESS ON THE AGENDA, JIM HENNING. SECOND, CHRIS GRUBBS. APPROVED UNANIMOUSLY.**
- ✓ **MOTION TO APPROVE THE AGENDA WITH CHANGES, JIM HENNING. SECOND, CHRIS GRUBBS. APPROVED UNANIMOUSLY.**

MINUTES: Minutes of the April meeting were emailed to Board members.

- ✓ **MOTION TO APPROVE THE MINUTES OF THE APRIL MEETING AS RECEIVED, JIM HENNING. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.**

TREASURER'S REPORT: The Treasurer's Report for April was previously mailed to Board Members.

- ✓ **MOTION TO APPROVE THE APRIL TREASURER'S REPORT AS RECEIVED, CHRIS GRUBBS. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.**

ACCOUNTANT'S REPORT: Stephanie Huhn distributed and reviewed financial statements for April. Received accountant's report.

BUSINESS:

FY2012 Budget: Greta Southard handed out a summary of the low, medium, and high impact budget reductions as requested at the April Board meeting. Previously emailed to the board was a copy of the initial draft budget with three additional columns, showing the low, medium and high budget reductions. Highlights from the low impact budget cuts include reductions of contract labor and the elimination of the collection agency, reduction in collection resources, programming, PR, and software maintenance. The medium impact budget would include all the low impact cuts as well as change in the technology replacement schedule, eliminate all contracted security, additional collection budget reductions and elimination of Kentucky Libraries Unbound. The high impact budget would include reductions from the low and medium impact budget as well as loss of 12 positions, elimination of the CCOW and Outreach, cutting programming by 25%. The low impact budget would exceed revenue by \$855,000. The medium impact budget would exceed revenue by \$991,659. The high impact budget would not exceed revenue. Discussion ensued on the three versions of the budget. None of the budgets include capital funds for any work to be done on the new Lents Branch site.

- ✓ **MOTION TO APPROVE THE FY2012 LOW IMPACT BUDGET USING \$6.8 MILLION AS PROJECTED REVENUE WITH AN OVERALL PROJECTED EXPENDITURE OF \$7.9 MILLION. USING THE LOW IMPACT BUDGET ADD \$60,000 BACK INTO THE BUDGET, GIVE STAFF A 1.5% COST OF LIVING RAISE, AND ADD IN \$235,000 FROM THE CAPITAL PROJECTS FUND FOR PLANNING THE LENTS BRANCH REBUILD. EXPENSES ADDED BACK IN SHOULD AID IN THE PROVISION OF SERVICE(S) OR COLLECTION MATERIALS TO THE PUBLIC. JIM HENNING. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.**

BOONE COUNTY PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
MINUTES May 19, 2011

- ✓ **MOTION** TO GO INTO CLOSED SESSION UNDER KRS 61.810(1)(f) TO REVIEW AND DISCUSS THE APPLICATIONS OF THE TRUSTEE CANDIDATES. THE REASON IS TO DISCUSS THE APPLICATIONS FOR THE APPOINTMENT OF A NEW BOARD MEMBER PAM GOETTING. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.

Entered executive session at 5:17 p.m. Ended at 5:35

Select Trustee Candidate: The Board reviewed 14 applications based on candidates' qualifications and depth and breadth of experience they would bring to the Board.

- ✓ **MOTION** TO NOMINATE NANCY COSTELLO AND DEAN SHUPE AS CANDIDATES TO FILL UPCOMMING BOARD VACANCY RESULTING FROM NANCY GRAYSON'S RELOCATION OUT OF COUNTY. JIM HENNING. SECOND, CHRIS GRUBBS. APPROVED UNANIMOUSLY.

ATTORNEY'S REPORT: No report.

LIBRARIAN'S REPORT: The Librarian's report was received as emailed to Board members. In addition to the emailed report, Greta Southard updated the Board on grants that various library staff is pursuing as alternate means of financial support. Information packets for Lents Branch rebuild are on the website and will be available until the end of May. Viox & Viox is gathering feedback and will collate the information to present to the board. There will be a third community meeting to report the information to the public. Discussed adding a board retreat for the purpose of strategic planning to the regular schedule of meetings that will be handed out at the June meeting.

REGIONAL LIBRARIAN'S REPORT: The Regional Librarian's report was received as emailed to Board members.

NEXT MEETING: Thursday, June 16, 4:00 p.m. at the Main Library.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:50 p.m. JIM HENNING. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.

Minutes taken by Carrie Herrmann.

Chris Grubbs, Secretary

Pam Goetting, President