

CALL TO ORDER: Pam Goetting called the meeting to order at 4:17 p.m.

PRESENT: Pam Goetting, President; Nancy Grayson, Vice-President; Jim Henning, Treasurer; Chris Grubbs, Secretary; Barbara Bardes; Greta Southard, Director; Carrie Herrmann, Public Service Coordinator; Sharon Elliston, Attorney.

AGENDA: The December agenda was previously emailed to Board members.

- ✓ **MOTION TO APPROVE THE AGENDA AS RECEIVED, BARBARA BARDES. SECOND, JIM HENNING. APPROVED UNANIMOUSLY.**

MINUTES: Minutes of the November meeting were emailed to Board members.

- ✓ **MOTION TO APPROVE THE MINUTES OF THE NOVEMBER MEETING AS RECEIVED, NANCY GRAYSON. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.**

TREASURER'S REPORT: The Treasurer's Report for November was previously mailed to Board Members.

- ✓ **MOTION TO APPROVE THE NOVEMBER TREASURER'S REPORT AS RECEIVED, NANCY GRAYSON. SECOND, CHRIS GRUBBS. APPROVED UNANIMOUSLY.**

BUSINESS:

Hebron land planning committee recommendation: The committee reported at the November board meeting on meetings with Viox & Viox and Brandstetter & Carol. Since the last meeting the committee met with CDS Associates, Inc. All three companies had different approaches. The same questions were asked of all three companies. Viox and Viox seemed to have the best thought out process, ideas about how to gather community input, a team made up of engineers, architects, and other experts to work on the project and a competitive price.

- ✓ **MOTION TO ENGAGE VIOX & VIOX FOR HEBRON LAND PLANNING, JIM HENNING. SECOND, BARBARA BARDES. APPROVED UNANIMOUSLY.**

Greta Southard will send a letter to Viox & Viox as well as the other two agencies.

Library Card Policy: Our existing policy includes a statement indicating that the library card is non-transferable and may be used only by the person to whom it is issued. It is recommended that this language be removed from the policy and that the following statement be added to each card type as appropriate: "The individual to whom a library card is issued assumes full responsibility for all items borrowed with that card. The

parent or guardian who signs the application for a juvenile card is responsible for all items borrowed with that card."

- ✓ **MOTION** TO AMMEND THE DOCUMENT AS RECEIVED SO THAT THE FIRST SENTENCE OF THE SUGGESTED STATEMENT BE REMOVED FROM THE JUVENILE CARD AND THE SECOND SENTENCE OF THE STATEMENT BE REMOVED FROM THE TEACHER CARD, BARBARA BARDES. SECOND, NANCY GRAYSON. APPROVED UNANIMOUSLY.

ACCOUNTANT'S REPORT: No report

ATTORNEY'S REPORT: No report

LIBRARIAN'S REPORT: The Librarian's report was received as emailed to Board members. In addition to the emailed report, Greta Southard discussed a meeting with the Walton-Verona School Superintendent and Finance Officer. There is a possibility that the school district may be interested in the Walton property once BCPL is ready to move to a new facility. A discussion ensued about selling land as a public entity. Research will be conducted to answer questions raised by this discussion. Greta Southard also handed out information that will appear in the next What's Happening, as well as the new Live@ the Library brochure and explained the use of QR tags in some library marketing materials.

REGIONAL LIBRARIAN'S REPORT: No report

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:19 p.m. JIM HENNING. SECOND, NANCY GRAYSON. APPROVED UNANIMOUSLY.

Minutes taken by Carrie Herrmann.

Chris Grubbs, Secretary

Pam Goetting, President