

CALL TO ORDER: President Eric Richardson called the meeting to order at 4:00pm at Main on July 26, 2017

OATH OF OFFICE: Administered to Eric Wolff by Debra Pleatman

PRESENT: Eric Richardson, President; Chris Lange, Treasurer; Eric Wolff; Debra Pleatman, Attorney Ziegler & Schneider; Stephanie Huhn, CPA Bramel & Ackley; Carrie Herrmann, Director; Shawn Fry, Assistant Director; Amanda Hopper, Assistant Director; Tim Fritz, Facilities Manager

PUBLIC COMMENT: No comment

APPROVAL OF AGENDA:

- ✓ MOTION TO APPROVE THE AGENDA, ERIC WOLFF. SECOND, ERIC RICHARDSON, APPROVED UNANIMOUSLY

MINUTES: Minutes of the May meeting were previously emailed to Board members.

- ✓ MOTION TO APPROVE THE MINUTES AS, ERIC WOLFF. SECOND, ERIC RICHARDSON, APPROVED UNANIMOUSLY

TREASURER'S REPORT: The Treasurer's Report was not distributed.

BUSINESS:

Conflict of Interest: In accordance with Board Conflict of Interest and Trustee Ethics^S Policy, said policies were distributed to the Board and receipt acknowledged. The Disclosure Statement was distributed to the Board for an annual update

KPLA Institutional Membership: BCPL received the Kentucky Public Library Association Institutional Membership invoice. The Board discussed if BCPL should pay for an Institutional Membership.

- ✓ MOTION TO DECLINE TO PAY KPLA INVOICE, ERIC RICHARDSON. SECOND, ERIC WOLFF, APPROVED UNANIMOUSLY

CCOW RFP: Copies of the CCOW Replacement RFPs were previously shared with the Board. A discussion ensued about each RFP.

- ✓ MOTION TO ENTER INTO CONTRACT NEGOTIATIONS WITH LDV, IF UNABLE TO MEET TERMS THEN NEGOTIATE WITH FARBER FOR REPLACEMENT OF CCOW, ERIC RICHARDSON. SECOND, CHRIS LANGE, APPROVED UNANIMOUSLY

Lent/Hebron Branch update: Brandstetter Carroll supplied a matrix of LEED certification eligible design decisions for the Hebron location. As designed the building is LEED Basic. Three more points would achieve LEED Silver certification. Discussion ensued about budget for building.

ACCOUNTANT'S REPORT: Statements from May were distributed.

ATTORNEY'S REPORT: Reported on work towards acquiring easements for sanitary sewer line at the Hebron Branch.

LIBRARIAN'S REPORT: Report was received as emailed to Board members. Carrie Herrmann highlighted: BCPL has been designated a LiveWell NKY Worksite: Level Silver. After we made the announcement that we would become a Smoke and Tobacco Free Campus, LiveWell NKY asked us to apply for this designation. The fact that we also offer several wellness benefits through our health insurance, participated in the NKY Chamber Wellness Challenge this year, and offer the staff a walking program on paid time, we received the Silver level.

At its last meeting, the State Board for the Certification of Librarians decided to withdraw the amendments to 725 KAR 2:060 (Initial certification). Due to the comments received during the public comment period, it was determined that these regulations required further study and consideration. The Certification Board is moving forward with the amendments to 725 KAR 2:070 (Certification Renewal), which received no critical comments.

KDLA offered a grant to all Kentucky Public Libraries starting or renewing their Kentucky Virtual Library database membership this year. Utilizing federal grant monies, KDLA will pay the first \$1,000 of our KYVL membership.

We were surprised to receive a letter from the county informing us BCPL was late in filing our Non-Employee Transmittal Form for 2016. We have never filed this form in the past and did not receive notification that this was required this year. Evidently, the county is now requiring this form and all 1009s we issue to pick up any income earned in Boone County that may be taxable. Stephanie Huhn helped us with this issue.

Florence was closed July 1-15 for new HVAC work, new carpet and parking lot resurfacing. Now that this work is complete we will look at the roof.

Our current Early Literacy Specialist is moving out of state. We have taken this opportunity to rewrite the job description and requirements. The newly revised position will require at least a bachelors in Early Childhood Education.

REGIONAL LIBRARIAN'S REPORT: Regional Librarian's report was previously emailed to the Board.

NEXT MEETING: Monday, ^{August 14}~~September 18~~ at 4pm, at Main.

ADJOURNMENT: MEETING adjourned 600pm, ERIC WOLFF. SECOND, CHRIS LANGE. APPROVED UNANIMOUSLY.

Minutes taken by Shawn Fry


Secretary Vice President


President