

INVITATION FOR BIDS

Boone County Public Library(BCPL) is requesting bids for replacement of the current “Community Center on Wheels”(CCOW or bookmobile).

The current vehicle is a Thomas school bus conversion as supplied by Matthews Specialty Vehicles, purchased in 2004. The vehicle to be procured will resemble the current vehicle in size and specifications, however, it will be a vehicle that does not require a CDL to operate.

All potential bidders must have experience producing similar vehicles and must provide a substantial history (minimum of 3 references from similar projects) of satisfactory performance in the vehicle conversion field. The specification as developed is a functional specification and will rely on the suppliers to develop the most innovative and cost efficient vehicle to meet these functional specifications. The specifications are not to be interpreted as restrictive, but rather as a measure of the safety, quality and performance against which all models will be compared. Where the specification pertains to a specific brand or model of equipment, BCPL will evaluate any bidder proposed alternate with emphasis on design, construction, dimensions, materials, maintenance, required parts, stocking, operator controls, and performance. To be considered an approved equal, the alternate equipment will, in the sole opinion of the BCPL, meet or exceed all of the listed criteria when compared to the specified brand and model.

It is the intent of this specification to cover the basic requirements of a well-designed chassis complete with a bookmobile body. The unit described must be the latest model currently produced by well-established truck, body, and equipment manufacturers. It must be capable of withstanding rugged use. Appurtenances and/or accessories not herein mentioned, but necessary to furnish a complete and operational unit must be included, and must conform to the best practice known to the industry in strength, quality, and design, and will be subject to these specifications in full. The Bookmobile shall meet/exceed all current applicable Federal Motor Vehicle Safety Standards and State requirements.

You may review the scope of work and obtain bidding documents by contacting the BCPL Facilities Manager Timothy Fritz (tfritz@BCPL.org or 859-292-3381).

Bids are due to the Boone County Public Library – Main Branch in Burlington, Kentucky @ 1786 Burlington Pike on Friday, June 23 by 11:30 AM local time in the Conference Room.

Sealed Bids submitted as specified, received by the correct time and date shall be opened and publicly read aloud. Bids must be submitted only on the forms provided with the specification. The proposal envelope must have the Project Name, Contractors Name and date on the outside.

Boone County Public Library intends to award contracts based upon the best evaluated bid. The Library reserves the right to accept the bid deemed by it to be in its best interest, not necessarily the least expensive bid; the right to disqualify bids from bidders not deemed to be qualified; the right to disqualify bids deemed to be defective; the right to waive defects on bids where such defects are not deemed significant; and the right to waive any and all formalities and the right to reject any and all bids. Although price will not be the only criteria, it is a major contributor in the bid evaluation matrix and the price must be within the budget for this vehicle.

No bid may be withdrawn after the scheduled closing time for receipt of bids for a period of sixty (60) days there from.