

NewsBank America's Genealogy Bank

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1. Go to **www.bcpl.org**
2. **Information Desk** and **Research Tools**.
3. **NewsBank** and **Connect from your home**.
4. Type **your library card number** and **Log in**.
5. **America's Genealogy Bank**.
6. Type the Last Name and First Name in the appropriate windows and **Begin Search**.
7. Click on the collection of your choice to view the individual results.
 - a. If there are too many results, click next to **Include keywords with search** and type a location name, etc.
 - b. To remove inappropriate results, click next to **Exclude keywords from search** and type the keywords to exclude.
 - c. Click on **Begin Search**.
7. To view an individual result, **click on the image that appears**. The keyword(s) will be highlighted.
8. Click on the little arrows to move up, down, left or right through an article.
9. Click on PDF to download the article as a pdf file or **click on Print**.
10. **Back to results** to get back to the individual results list.