



## ***Homework Help*** **Volunteer Information**

Thank you for your interest in BCPL's *Homework Help* program. The program is designed to provide free homework assistance for students in Boone County. Students can study, complete homework, and receive help with their assignments. Homework assistance volunteers are upper high school students or attending Northern Kentucky University.

- **WHAT DO HOMEWORK HELP VOLUNTEERS DO?** Volunteers assist elementary, middle and high school students with homework assignments within the framework of the public library and its resources. Volunteers will work with 1 – 5 students in a group setting.
- **WHAT IS THE VOLUNTEER COMMITMENT?** Volunteers will need to commit to two hours a week either on a weekly, bi-weekly, or monthly basis, as indicated on their application. The *Homework Help* sessions run January through May and are not offered on all major holidays or school breaks. If you cannot commit to a regular schedule with a minimum number of absences, please consider becoming a Substitute Volunteer (see below).
- **WHO CAN BE A HOMEWORK HELP VOLUNTEER?** Tutors enjoy helping others and are either high school juniors or seniors, or are currently attending Northern Kentucky University. All applicants will need a school representative to sign their application form. Applicants who are still in high school should be at least 16 years. Applicants under the age of 18 will need a parent/guardian's signature.
- **WHAT IS A SUBSTITUTE VOLUNTEER?** Substitutes attend the program's orientation and fill in for regular volunteers as needed. As a substitute tutor, you have the option of declining a subbing opportunity if you are not available.
- **HOW DO I APPLY TO BE A *HOMEWORK HELP* VOLUNTEER?**
  1. Submit an application and be accepted by the *Homework Help* Coordinator
  2. Attend a volunteer orientation before tutoring begins
  3. Sign Volunteer Agreement

Applications are accepted throughout the year. Orientations are held in early January. If all volunteer positions are full, volunteers can still attend the orientation and act as a Substitute. Substitute Volunteers receive priority for any future volunteer openings.

If you have any questions, please call Erin Kollmann at the Main Branch Youth Services department at (859) 342-2665.