

CALL TO ORDER: President Hill called the meeting to order at 4:00pm, at Main and Zoom conference on November 15, 2021.

PRESENT: Barbara Hill, President; Kate McClain, Secretary; Chris Lange, Treasurer; Don Trame; Dr. Eric R. Jackson, Vice-President; Debra Pleatman, Attorney Ziegler & Schneider; Carrie Herrmann, Director; Stephanie Huhn, CPA Bramel & Ackley; Shawn Fry, Assistant Director; Jennifer Timmerman, Youth Services and Outreach Coordinator; Jennifer Cheek, PR Coordinator; Sharon Franklin, Walton Branch Manager; Jeff West, Facilities Coordinator; Michael Savarino, IT Coordinator; Ian Holten, ZC Commissioning

APPROVAL OF AGENDA: The agenda was emailed to Board members

- ✓ **MOTION TO ACCEPT THE AGENDA, CHRIS LANGE. SECOND, KATE MCCLAIN. APPROVED UNANIMOUSLY**

MINUTES: Minutes of the previous meeting were emailed to Board members.

- ✓ **MOTION TO APPROVE THE MINUTES, DON TRAME. SECOND, CHRIS LANGE. APPROVED UNANIMOUSLY.**

TREASURER'S REPORT: Treasurer's report for September was emailed to Board members

- ✓ **MOTION TO APPROVE THE TREASURER REPORT, KATE MCCLAIN. SECOND, ERIC JACKSON. APPROVED UNANIMOUSLY**

ACCOUNTANT'S REPORT: Stephanie Huhn presented the August and September Financial Statements.

ATTORNEY'S REPORT: It has been quiet.

LIBRARIAN'S REPORT: The Librarian's report was received as emailed to Board members. Carrie Herrmann highlighted:

The Library uses USI as a broker for health insurance quotes. Our current health insurance provider, Anthem, originally quoted the Library a 16% increase. This was still the best price when compared to other carriers. After some negotiating, we have redesigned the plan and saw a 6% increase for health insurance. Open enrollment will take place November 18-24, 2021.

At the October meeting, Carrie mentioned that the Hebron Branch is having issues with the movable walls in the Meeting Rooms. SMI, the company BCPL uses to do maintenance on the movable wall systems at the Main Library and the Scheben Branch, reviewed the issue and told us that the walls were not installed correctly. We met with Perkins Carmack, General Contractor, and OKI, who installed the walls. They told us we had not maintained them properly. We asked ModernFold, the manufacturer, to visit and evaluate the walls. They agree with SMI that the wall system was not installed correctly. We have asked for a letter detailing the issue. We will be asking Perkins Carmack to pay for the wall system to be installed correctly.

REGIONAL LIBRARIAN'S REPORT: The Regional Librarian's report was emailed to Board members

BUSINESS:

Mandatory Vaccine Policy: As an employer of 100+ employees, BCPL is covered by the Federal Vaccine Mandate. The Department of Labor under OSHA released the guidelines for the federal vaccine mandate on November 4th. By November 5th 22 law suits had been filed and a federal court had put a hold on the implementation. Part of the guideline requires employers to release a Mandatory Vaccine Policy to employees by December 5th. Carrie presented a policy written to current guideline standards.

- ✓ **MOTION TO GIVE DIRECTOR AUTHORITY TO MEET MANDATORY VACCINE FEDERAL AND STATE POLICY GUIDELINES FOR VACCINE. CHRIS LANGE. SECOND, ERIC JACKSON. APPROVED UNANIMOUSLY**

Branch Update: Brief discussion regarding the Walton Branch. Carrie has been approached by an entity interested in purchasing the Walton Branch.

Review Proposals: Three architectural firms, Champlin, MSR and Omni, made presentations and answered questions about the Walton Building Project. Discussion after the presentations regarding each firms proposal, presentation, and interview.

- ✓ **MOTION TO NEGOTIATE A CONTRACT WITH OMNI ARCHITECTURE FOR THE WALTON BUILDING PROJECT, ERIC JACKSON. SECOND, CHRIS LANGE. APPROVED UNANIMOUSLY**

NEXT MEETING: Monday, December 15 at 4pm at Main.

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:20pm, motion, CHRIS LANGE. SECOND, DON TRAME. APPROVED UNANIMOUSLY.

Minutes taken by Shawn Fry

Donald E Trame
Secretary

Barbara Hill
President