

CALL TO ORDER: President Hill called the meeting to order at 4:03 pm, at the Main Library October 17, 2022.

PRESENT: Barbara Hill, President; Dr. Eric Jackson, Vice-President; Chris Lange, Treasurer; Don Trame, Secretary; Emily Myers; Rob Ziegler, Attorney Ziegler & Schneider; Carrie Herrmann, Executive Director; Stephanie Huhn, CPA Bramel & Ackley; Dawna Bach, Public Service Director; Sherri Slavey HR Director.

APPROVAL OF AGENDA: The agenda was emailed to Board members.

- ✓ **MOTION TO ACCEPT THE AGENDA, EMILY MYERS. SECOND, DON TRAME. APPROVED UNANIMOUSLY**

PUBLIC COMMENT: Member of the Boone County Republican Party attended to observe the meeting.

MINUTES: Minutes of the previous meeting were emailed to Board members.

- ✓ **MOTION TO APPROVE THE MINUTES, DON TRAME. SECOND, DR. ERIC JACKSON. APPROVED UNANIMOUSLY.**

TREASURERS REPORT: Stephanie Huhn presented the July and August treasurers report.

- ✓ **MOTION TO APPROVE THE JULY AND AUGUST TREASURERS REPORTS, EMILY MYERS. SECOND, DON TRAME. APPROVED UNANIMOUSLY.**

BUSINESS:

Branch Update: At the Main Library, Items for the Sensory Room have been ordered and have begun to arrive. All the furniture has been delivered for the Teen Scene Project. The Boone Innovation Lab is progressing. Most of the equipment has arrived. The full-time staff member is in training. We still need to hire a part time employee for the BIL. At the Scheben Branch, on two separate occasions in September, gummy bears in plastic Ziploc bags were found on the shelves in the Teen area and on the Holds shelf. This was reported to the Boone County Sherriff's Office. Staff continue to be vigilant in looking for these types of things on our shelves. At the Hebron Branch, the Boone Florence Water Commission has completed the GeoTechnology survey work. The site has been deemed viable for the proposed project. They are working on finalizing proposed easements to the property and an offer for the Library Board. At Chapin the lockers are installed. The collection is ready. Working on the card reader. Working with the County on installing a sidewalk and changing some locks so that community members will not have access to the Community Center. The Mobile Boone Innovation Lab vehicle has been dropped off at the vendor to work on the interior outfitting. This will take 2-3 months. When the company contracted to wrap the vehicle is ready, we will move it from the interior outfitter to the wrap company and then back to the interior outfitter for completion. The wrap was designed by Emily Sexton, PR Specialist. Carrie shared images of the wrap. At the Walton Branch one of the boilers has died. We received a quote of \$10,534.48 to replace it. Carrie shared a 3D model of the new Walton building. Plans are complete and ready for bid documents. The Public Bid opening is scheduled for November 17th at 10:00 am at the Main Library. Omni will present Contractor recommendation to the Board at the November meeting.

2:00pm
JF.

Revised National Registration Dinsmore Bid: The Library issued an RFP to update the National Registration for Dinsmore. This is a partnership between BCPL, Dinsmore, the County, and Boone County Historic Preservation Review Board. Three proposals were submitted and accepted in response to the RFP to hire a qualified project consultant to revise Dinsmore's National Register of Historic Places form to include African American heritage. The project, including match is \$12,500 and is due August 2023.

- ✓ **MOTION TO ACCEPT URBANIST MEDIA'S BID FOR CONTRACT WORK ON THE REVISED NATIONAL REGISTRATION FOR DINSMORE CHRIS LANGE. SECOND, DR ERIC JACKSON. APPROVED UNANIMOUSLY.**

ACCOUNTANT'S REPORT: There was not a financial report. Stephanie Huhn reported that Bramel and Ackley and the Library are preparing for the FY2022 audit.

ATTORNEY'S REPORT: Rob Ziegler reported on his further research about public/private partnerships in Kentucky. It does not appear that a special purpose governmental entity can enter into a public/private partnership. Walton Verona Independent Schools attorney has contacted Mr. Ziegler to negotiate to purchase the Walton Branch. Appraisers have been hired to review the appraisal received from the schools. Work on this is ongoing.

FOUNDATION REPORT: Carrie reported that the Foundation Board will not meet in October. The Foundation currently has \$9,980.63. \$4,980.63 is earmarked for the Dolly Parton Imagination Library. This came from BCPL and Walton Verona Schools specifically for the Dolly Parton Imagination Library. We are still waiting for the Boone County Schools contribution. A \$5,000 donation was received from a community member to be divided 50/50 between Early Childhood and General Operating Budget.

LIBRARIAN'S REPORT: The Librarian's report was received as emailed to Board members. Carrie Herrmann highlighted that last month she reported that BCPL had received a cease and desist letter from the Associated Press alleging BCPL was in violation of copywrite by posting one of their images on our site. The website they list was not BCPL's. The AP acknowledged the mistake and told BCPL to consider the matter closed. She attended the Boone County Planning Commission on September 21st. This was a cleanup of zoning to match the Comprehensive Plan. The zoning for the properties at the Main Library, the Scheben Branch, and the new Walton Branch has been changed to Public Facilities (PF) from Commercial 2 (C-2). She presented the "State of the Library" before the Boone County Fiscal Court on September 27th. She presented at the Ohio Library Council Conference in Toledo, OH September 29th. The presentation was titled, "What Does it Mean to be a Public Servant in the 21st Century?" Staff Development Day is October 20th. The Library will be closed to the public that day. Staff will be working on the Strategic Plan Goals, Objectives, and Activities.

The KDLA/IMLS Mobile Library Grant has been extended to April 30, 2023. This allows the 20 libraries in Kentucky, including BCPL, that received the grant to complete the project. BCPL has applied for \$12,000 from a Library of Congress Grant to connect the LOC's Digital Collection about enslavement in Kentucky to BCPL's African Americans of the Kentucky Borderlands database and virtual exhibits.

BCPL will be participating in Kids Voting. This is a local initiative to teach civic responsibility to children. All locations will receive ballot boxes and ballots for children to vote on election day. Melissa Fulton, Main Library Branch Manager, is working through the application process to Pearson Vue to become a GED testing site. Still waiting on items that have been ordered to begin this process. Once items are in, pictures of the location and supplies will be taken for the application.

At the Chapin Memorial Library, BCPL hosted Benton Farms with an animal program. Thirty-five people attended. This was on a Boone County Schools in service day when students were out of school. We are targeting days when students are not in school for programming.

BCPL has purchased two ILA Translation Devices as a pilot project. One is being used by the Outreach Department and one is being used by the Florence Branch. Staff have been trained. This technology should be very useful in our interactions with customers from diverse backgrounds.

September has Banned Books Week. BCPL released a video about Banned Books. You can see the video on the Library's YouTube channel.

Boone County Dolly Parton Imagination Library will kick off in November. It is the front-page November Newsletter article

BCPL hosted the Boone County Elder Scam Town Hall. 63 people attended. This was considered very successful by the Boone County Elder Abuse Task Force. They would like to do two of these events every year and use various library locations for each one to spread the information through the county.

REGIONAL LIBRARIAN'S REPORT: The Regional Librarian's report was emailed to Board members.

NEXT MEETING: Monday, November 21st at 4pm at the Scheben Branch.

ADJOURNMENT: There being no further business, the meeting was adjourned at 4:40 pm, MOTION, EMILY MYERS. SECOND, DON TRAME. APPROVED UNANIMOUSLY.

Minutes taken by Sherri Slavey.

Donald E Trame
Secretary

Barbara Hill
President