

# **Libby, by OverDrive App**

To read and listen to eBooks and audiobooks from  
Kentucky Libraries Unbound

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## **Supported Devices:**

- Apple iPad, iPhone, & iPod Touch
- Android Smartphones and Tablets
- Windows 8.1 & 10 PCs and Tablets

Help & Troubleshooting for specific devices can be found at: [help.overdrive.com](http://help.overdrive.com)

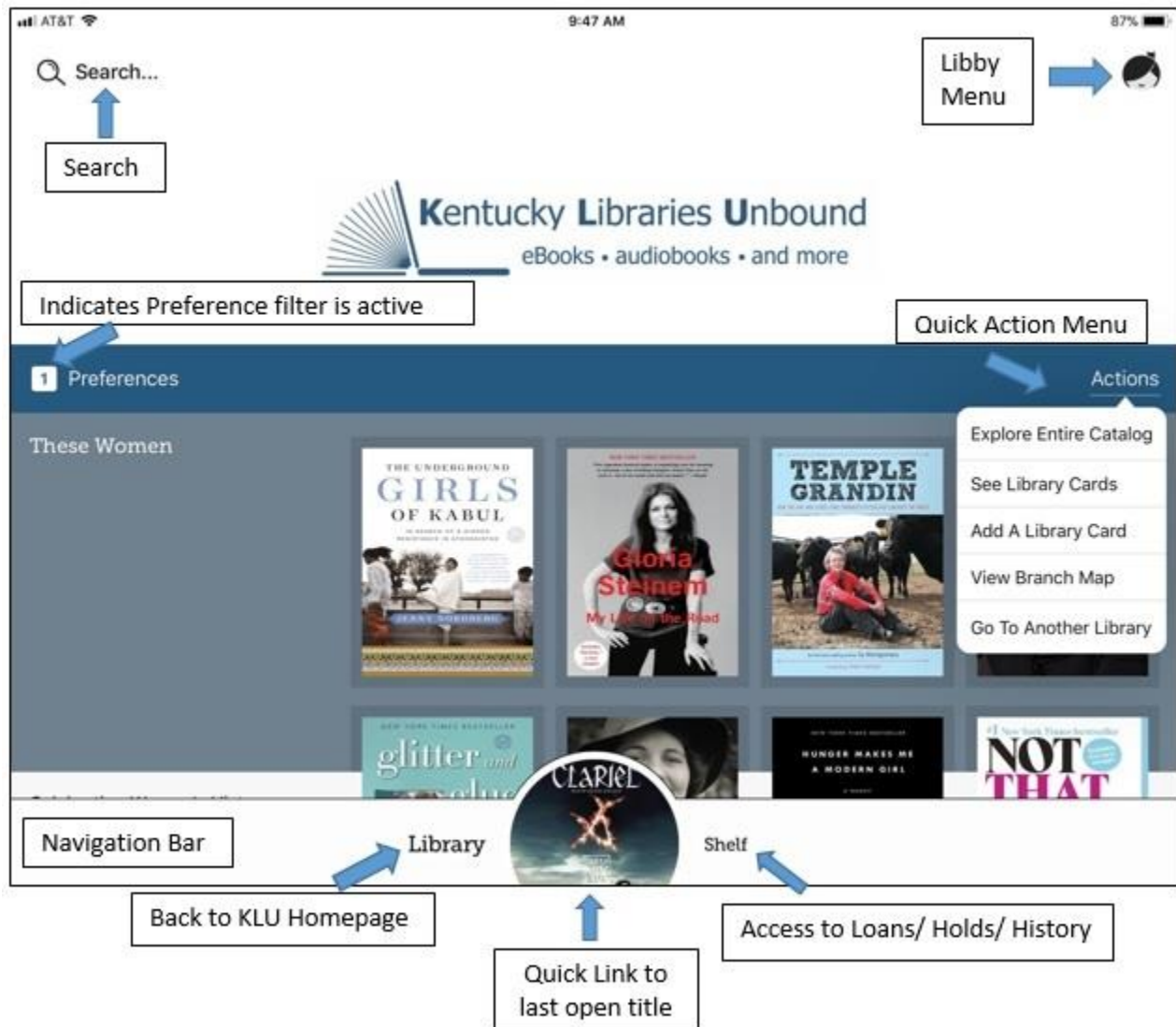
## **What you will need to get started:**

- Your Boone County Public Library card
- Device with Wireless/Internet Connection

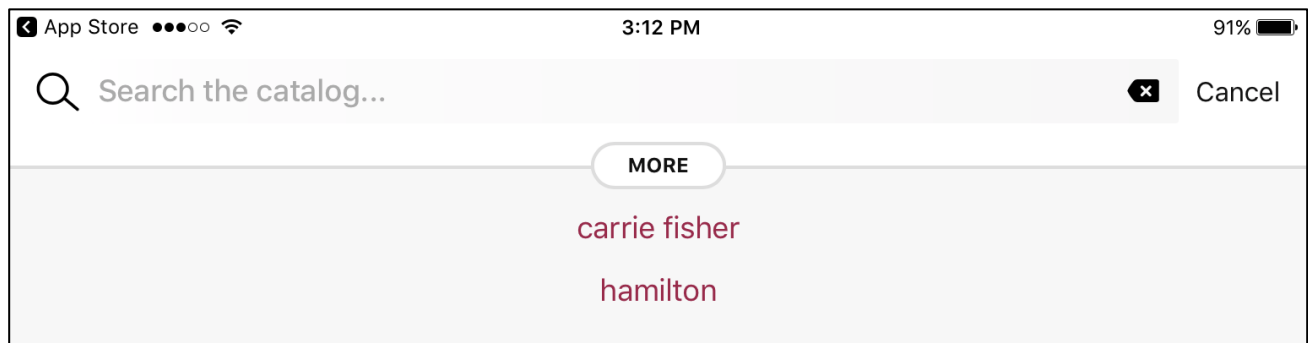
## **Set Up:**

- 1. Download the Libby App** from your device's app store (you may need to sign in with your app store password to start the download)
- 2. Locate the app on your device and tap to open**
- 3. Tap the Find My Library button** (you'll need to give Libby access to your location if asked)
- 4. Tap "Yes" if Libby finds the right library** –If not, Search by zip code and select the correct Library
- 5. The Kentucky Libraries Unbound homepage will load** and will serve as the main screen of the Libby app from now on
- 6. Tap on "Add Your Card"**–Libby will store up to 5 cards for you
  - Select **Boone County Public Library** from the list
  - enter your library card number (no spaces)
  - Tap "Sign in"

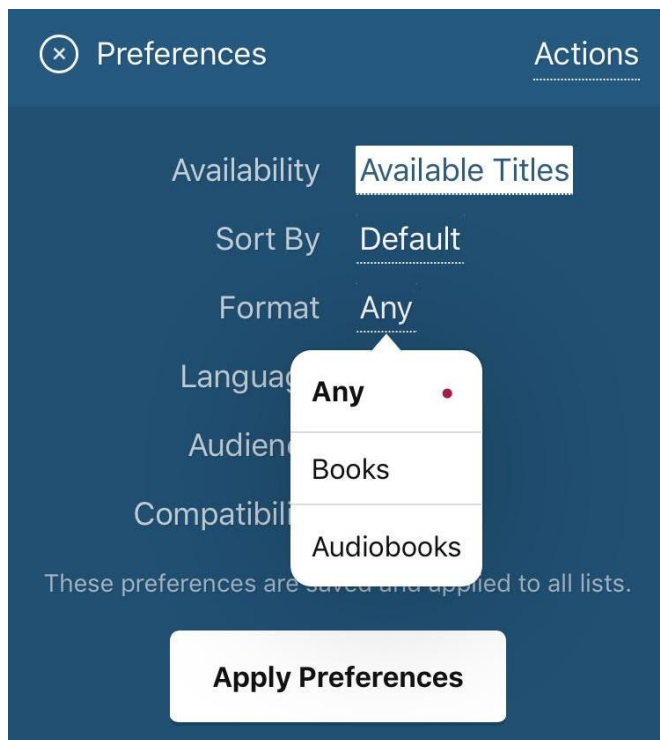
## Navigating in the Libby App



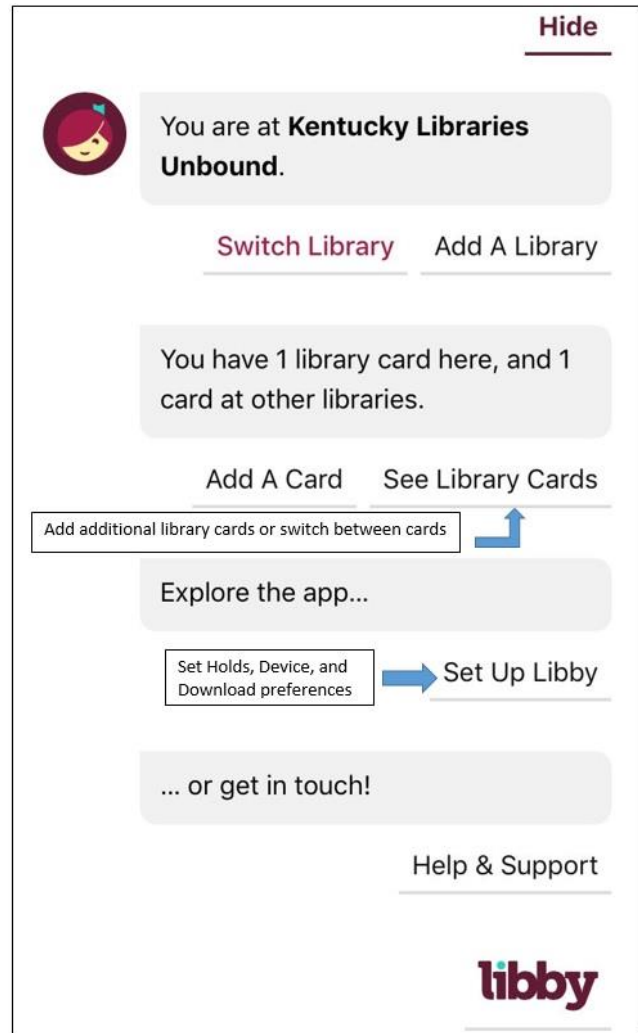
- **Search:** Tap to access both the search box where you can enter a title, author, or subject and the previously used search terms list



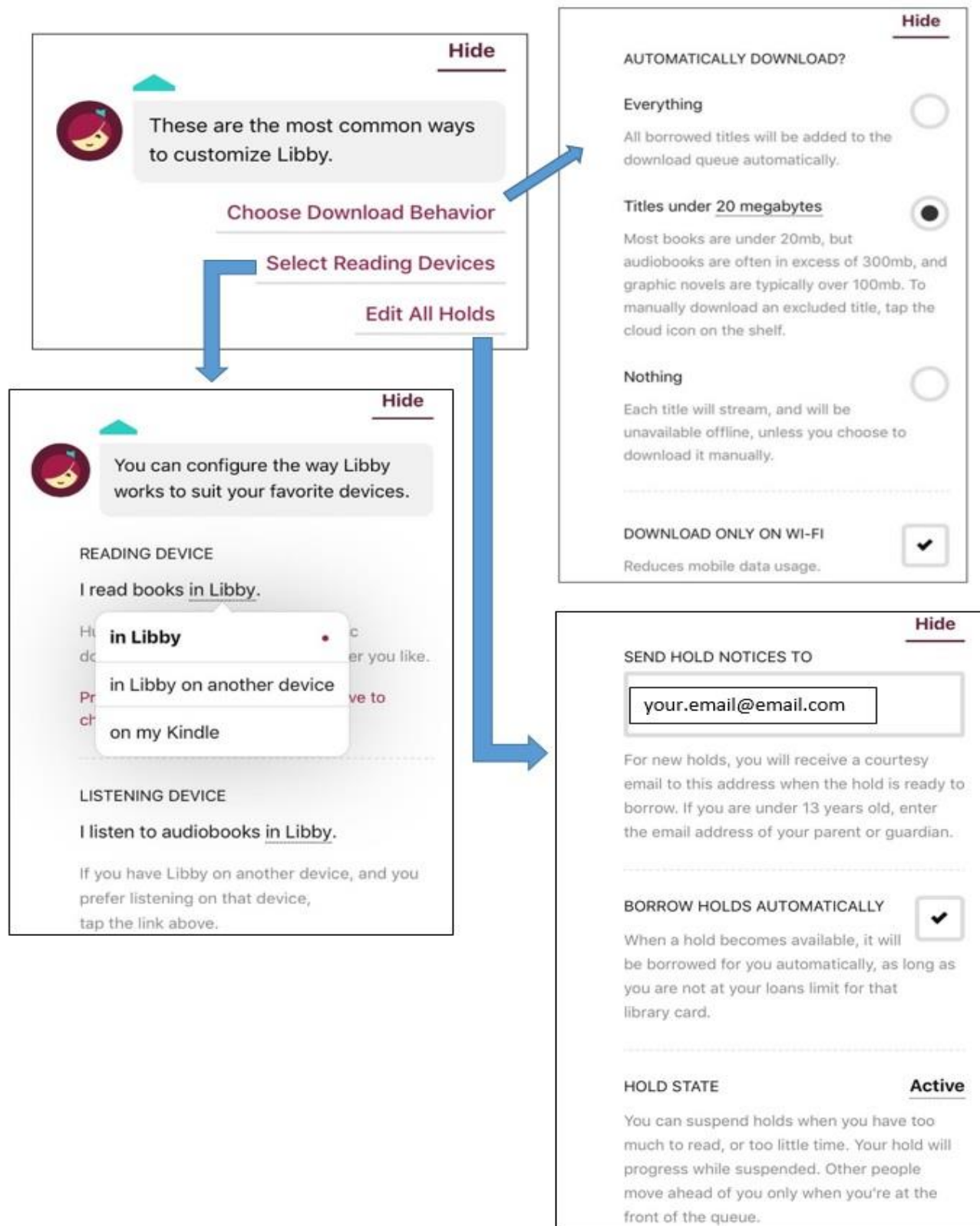
- **Preferences:** Tap to filter all displayed titles and search results. Applied filters will appear in white and options will appear in a popup menu when you tap on the default. Remember to hit the “Apply Preferences” Button to save any changes you have made.



- **Libby Menu:** Gives you access to which library you are in, what card you are using, and the Libby app setup menu

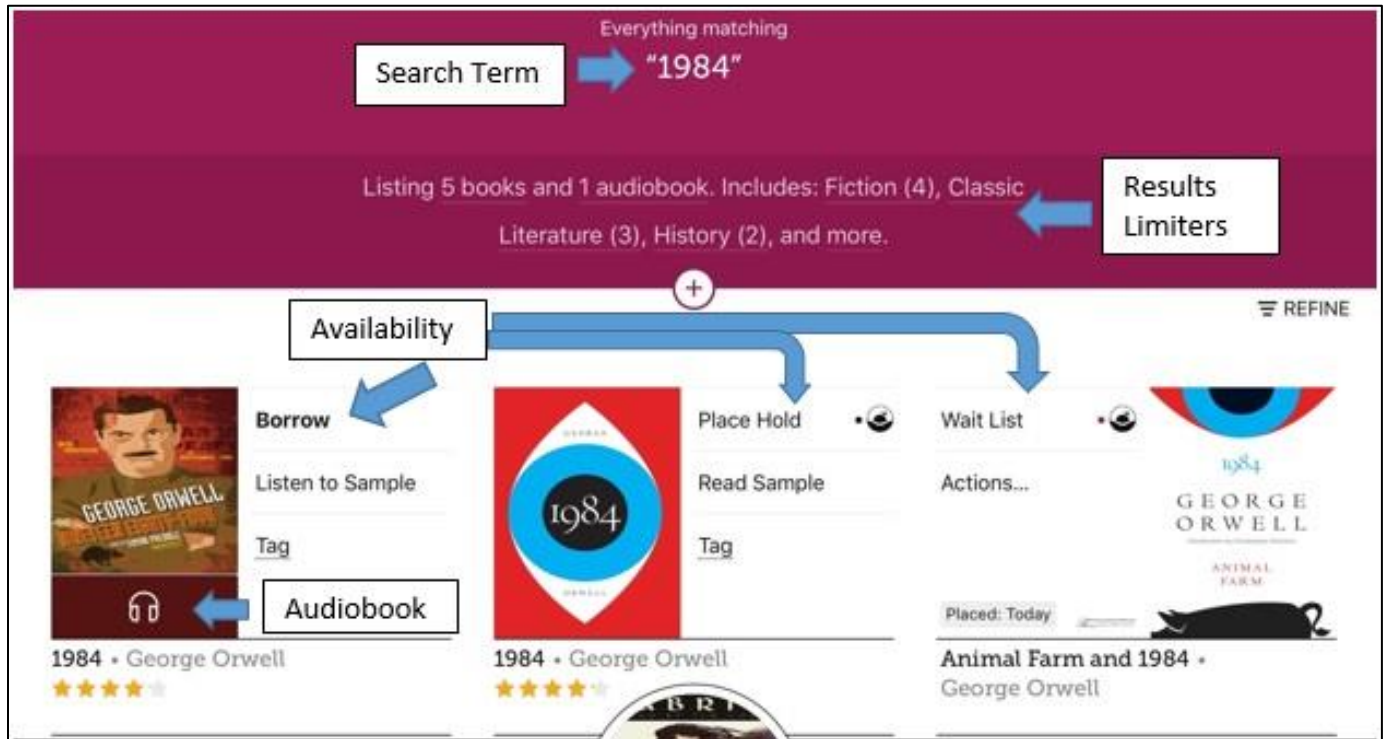


**Set Up Libby:** Tap to choose how Libby will download things, what devices it will download to, and manage your holds



## Checking Out a Title

1. **Scroll through the curated collections on the Homepage** or use **Search** to look for a specific title, author, or subject. **Search results** will display as pictured below:

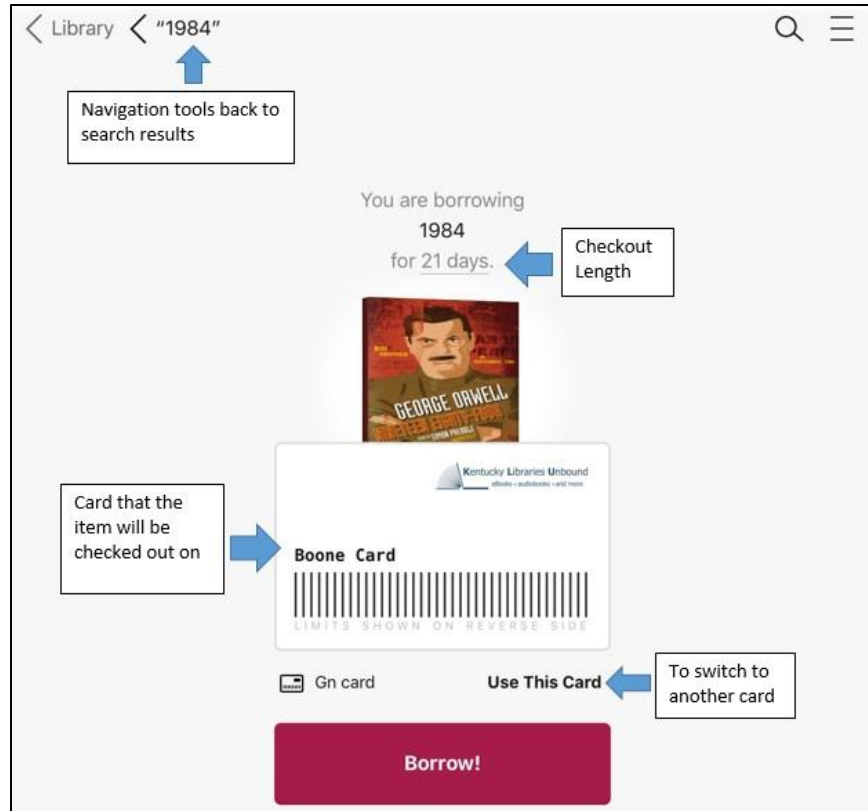


- **Search term** will always appear at the top of the results page
- **Results limiters** will let you further filter the results
- **Cover art** will shift from left to right when you have borrowed or placed a hold on the title
- **Availability** is displayed on the first line of each title and will be one of the following:
  - **Borrow:** The item is available – tap to check it out
  - **Place a Hold:** Tap here to place a hold. The Libby Icon and series of dots represent the current wait list and can be tapped to get an estimated wait time
  - **Wait List:** You have the item on hold and the colored dot indicates where you are in line
  - **Open Book / Audiobook** will display if you already have the item checked out
- **Audiobooks** are indicated by the Headphones icon in the bottom 4<sup>th</sup> of the cover image. All other items are eBooks

2. **Tap Borrow** on the item you want to check out

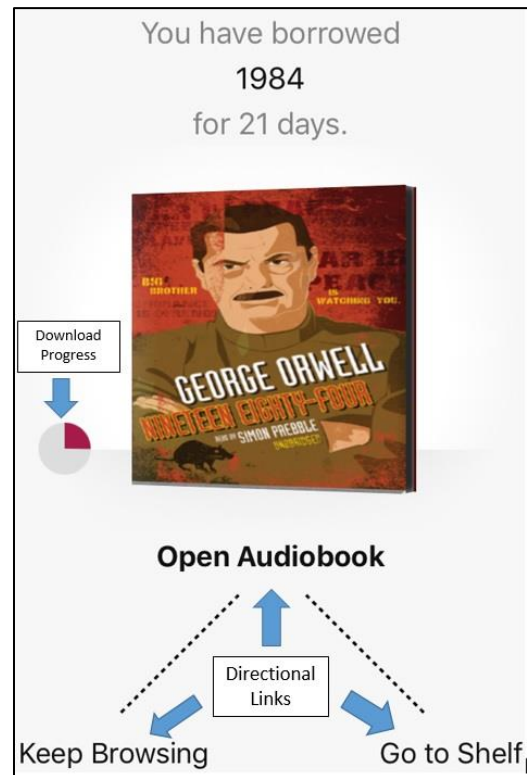
3. The **Checkout** page will load where you will:

- I. Choose **Checkout** length (7, 14 or 21 days)
- II. Select which **Card** you want to use
- III. Tap the **“Borrow!”** Button



4. A confirmation page will then show:

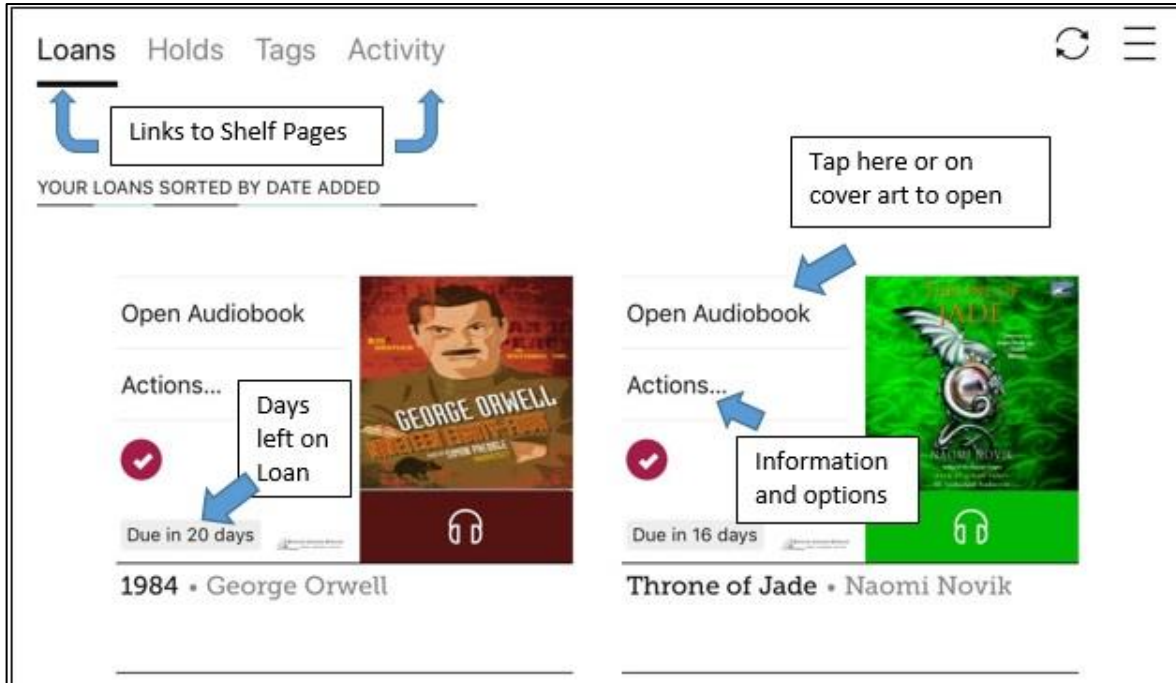
- The **Download Progress**
- **Directional Quick links:**
  - **Keep Browsing** takes you back to your search results
  - **Open Book / Open Audiobook** takes you into the title
  - **Go to Shelf** takes you to your loan shelf



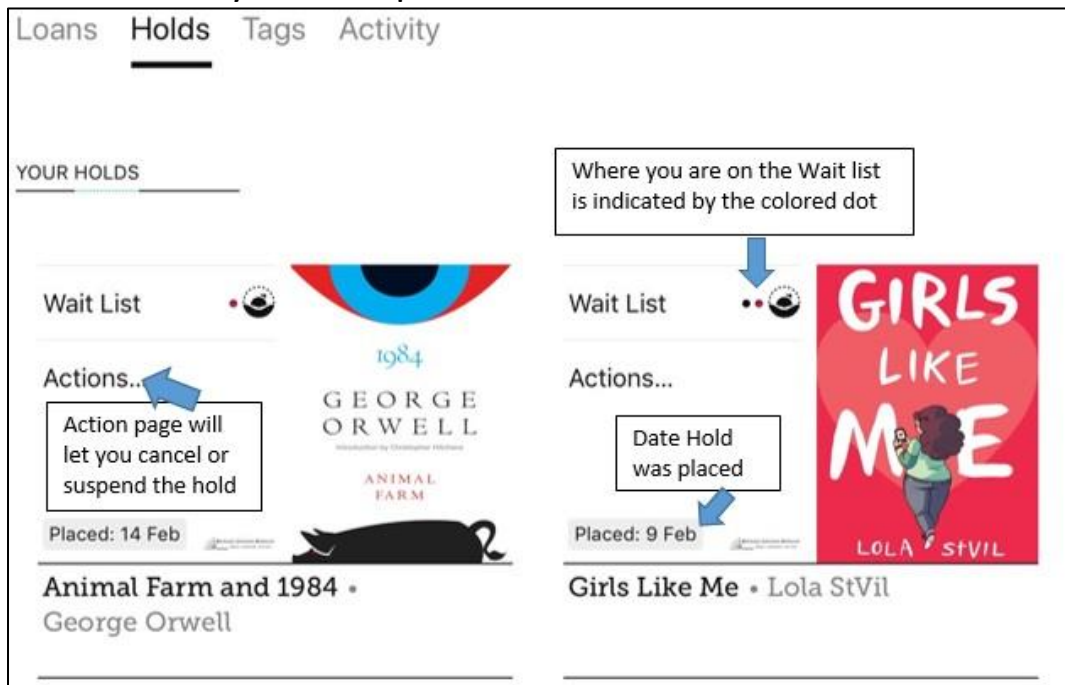
## Navigating the Shelf

Tap on Shelf in the App bar to view:

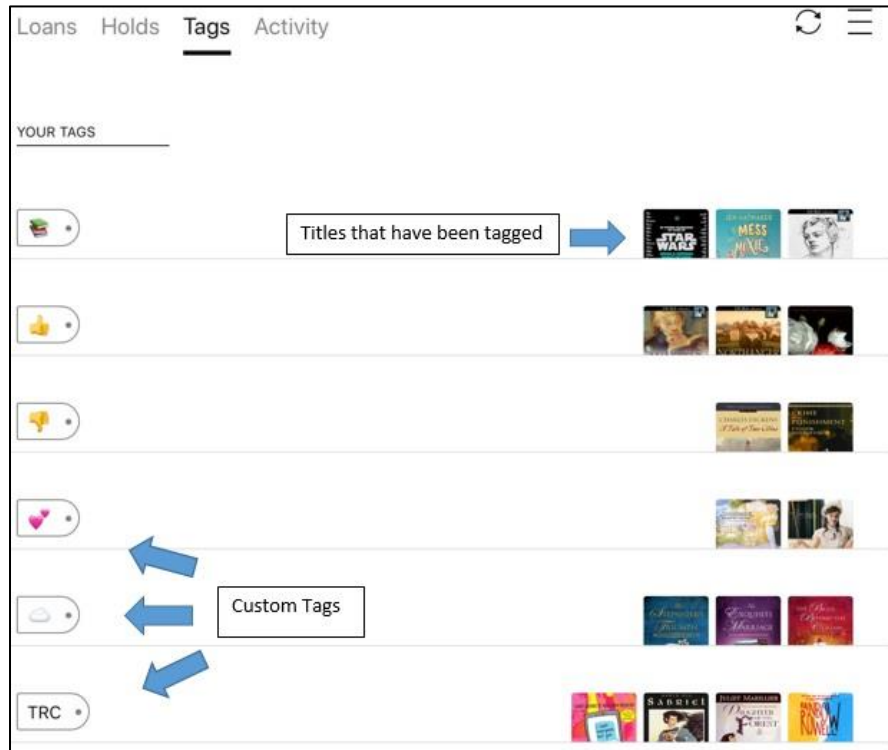
- **Loans:** Titles you currently have borrowed (The default page)



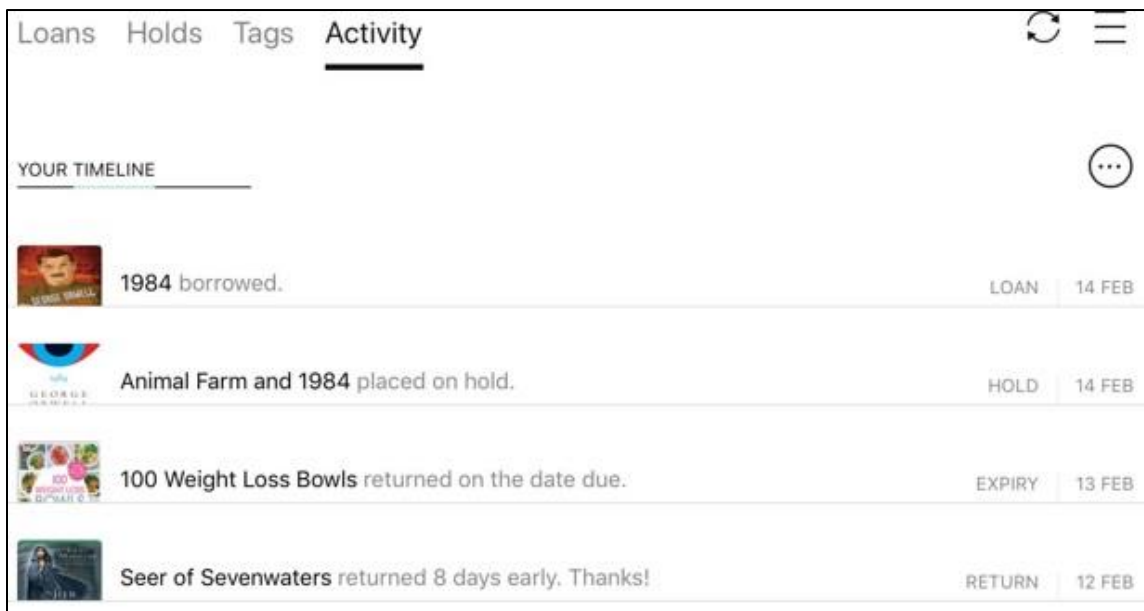
- **Holds:** Titles you have placed on hold



- **Tags:** Titles you have marked with a tag are listed here. You can use the three standard tags or create custom tags to track your reading



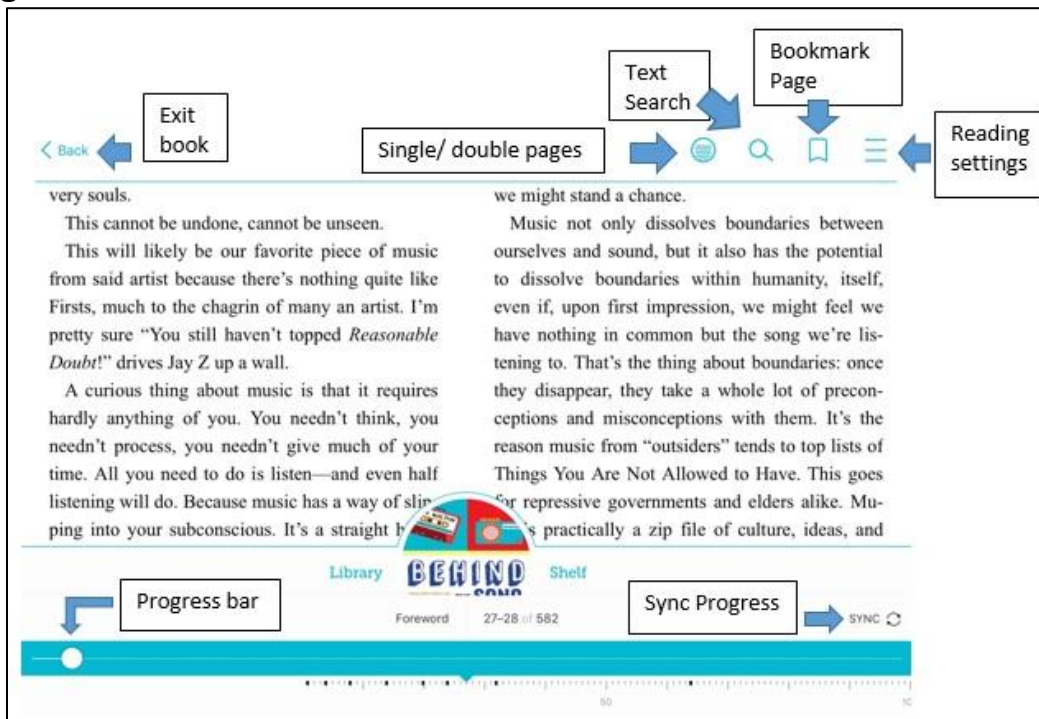
- **Activity:** a running history of titles you have borrowed, placed on hold, and returned





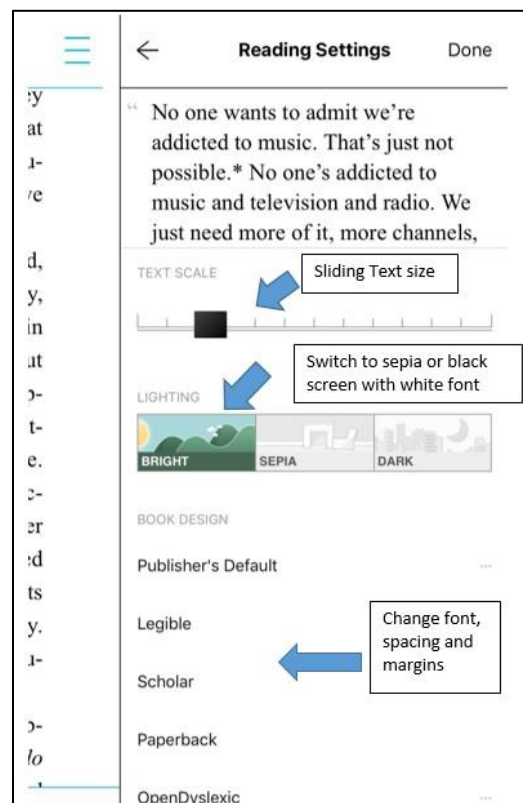
## To Read / Listen to a title

- From the **Loans** page, tap on either **“Open Book / Open Audiobook”** or the **cover image**



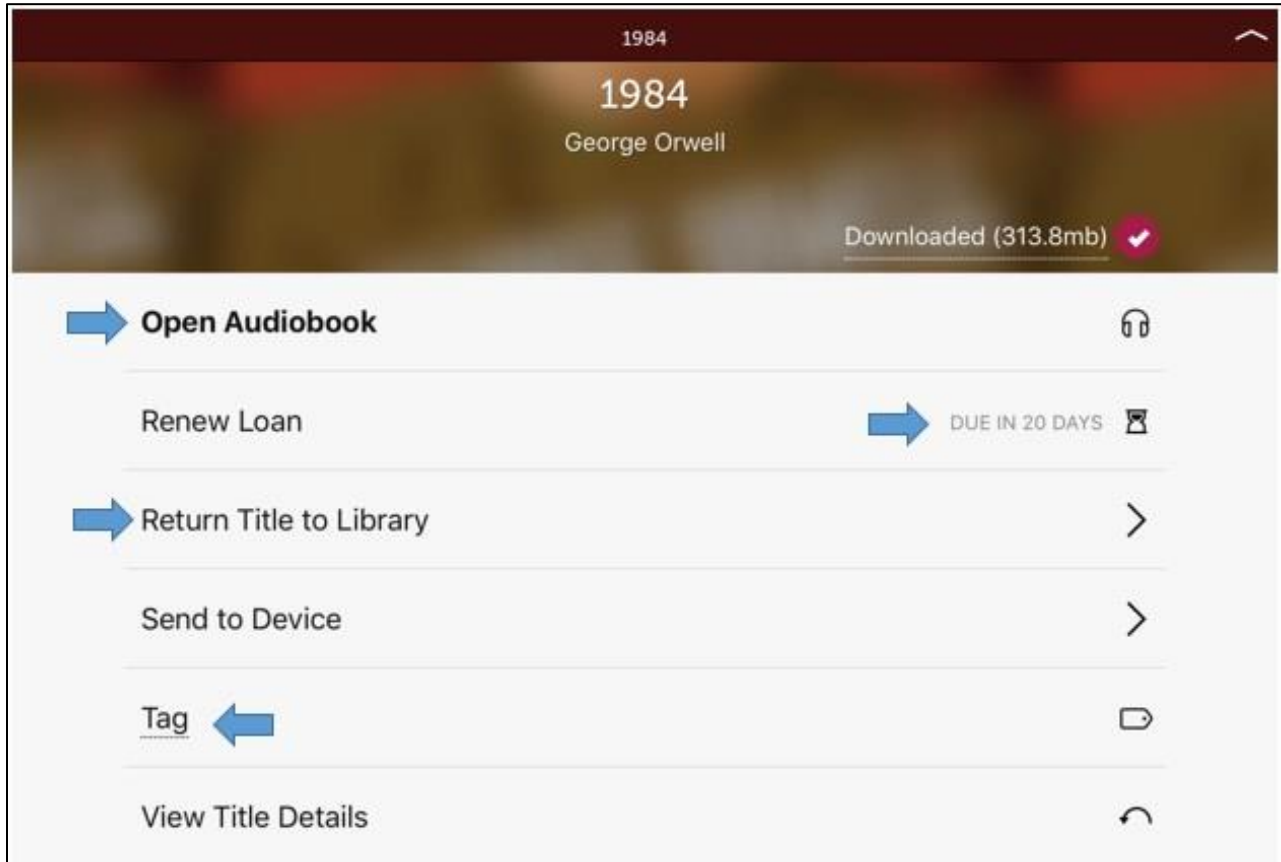
- **Reading settings** will let you change:

- Text size
- Lighting
- Font and page layout



## Returning / Renewing titles

To access title information tap on **“Actions”** to pull up the title page



- **Open Audiobook** will take you into the title
- **Renew Loan** becomes available 3 days before the item is due as long as there is not a wait list on the title
- **Return Title to Library** will end your loan early and delete the title from all of your devices
- **Tag** lets you select a tag to add to the title on your devices